

# CIT Photography – Portfolio Guidelines

**Semester 1, 2026**

## ► WHO NEEDS TO SUBMIT A PORTFOLIO?

New applicants planning to study the **Diploma of Photography and Digital Imaging (CUA50920)** without prior completion of the Certificate IV in Photography and Digital Imaging are required to submit a portfolio of relevant creative work and complete an interview, before allowed entry into the program.

## ► HOW DO I SUBMIT MY PORTFOLIO AND BOOK AN INTERVIEW?

Diploma of Photography applicants are required to submit a digital portfolio prior to arranging an interview. Please send your portfolio to [Creative.Design@cit.edu.au](mailto:Creative.Design@cit.edu.au). Once your portfolio has been assessed and found to meet the standards, we will contact you to arrange a suitable interview time (by phone or in person).

Before submitting your portfolio, we recommend you put in an application or 'register your interest' for the course through the [CIT website](#). This allows us to update you on your progress, and keep you informed about upcoming information and enrolment sessions for photography courses.

After you submit the portfolio, our photography teachers will review it, assess the level of skills and knowledge, and either schedule an interview, or recommend another study plan. This may include the Certificate IV in Photography and Digital Imaging, or another CIT course. In such cases, attending the interview will no longer be necessary.

## ► WHAT SHOULD I INCLUDE IN MY PORTFOLIO?

### Portfolio Requirements

Applicants are required to submit at least 15 JPEG image files or provide a link to their website. The images should indicate a strong industry background and/or previous training.

#### Image Requirements:

- **Technical Skill and Proficiency:** Display a clear understanding of capture fundamentals such as exposure, focus, composition, and colour balance.
- **Diverse Lighting Skills:** Showcase images that highlight their proficiency both inside a studio and in outdoor settings.
- **Subject Range:** Incorporate a diverse range of subjects, from portraits to landscapes, to show versatility.
- **Creative Innovation:** We'd like to see the application of innovative techniques and ideas, which demonstrate the student's unique voice and style in photography.

### Additional Guidelines & Prerequisites

- Proficiency in using computers, Microsoft Office 365 Word and PowerPoint, Adobe Photoshop, and especially Adobe Lightroom.

Prior to the interview, you will be required to complete the LLN (Language, Literacy and Numeracy) quiz. This is a tool for us to assist your learning needs, and not an item for assessment.

Please direct any questions about portfolio submissions to [Creative.Design@cit.edu.au](mailto:Creative.Design@cit.edu.au) or call (02) 6207 3730.