

CIT Visual Arts – Portfolio Guidelines

Semester 2, 2026

Who needs to submit a portfolio?

Applicants seeking entry to the **Diploma of Visual Arts (CUA51120)** without prior completion of the Certificate IV must submit a portfolio and complete an interview.

How do I submit my portfolio and arrange an interview?

- Submit a digital portfolio to Creative.Design@cit.edu.au before booking an interview.
- Teaching staff will review your work and:
 - Invite you to interview, or
 - Recommend an alternative pathway (e.g. Certificate IV or another course).
- If an alternative pathway is recommended, an interview is not required.

Recommended submission date: Tuesday 26 May 2026

- This allows time to apply for Certificate IV if needed.
- Later submissions may still be accepted up to official CIT application closing dates.

What should I include in my portfolio?

Format

- PDF (max 25 images, up to 10MB), or
- Links to a website or digital portfolio

Content requirements

Provide evidence of:

1. Range of media and techniques

- Observational, realistic, and experimental work across:
 - Drawing, painting, sculpture **(6–8 works)**
- Tests and experiments:
 - Composition, colour, materials, techniques **(4–6 works)**
- Digital work:
 - Software-based image making (e.g. Photoshop, Procreate) **(3–5 works)**

Note: Skill gaps may require completion of Certificate IV first.

2. Creative development process

- Evidence of progression from:
 - Ideation (sketches, brainstorming)

- Concept development/testing
 - Finished work
- Include sketchbook pages, notes, and concept development **(4–5 works)**
- Demonstrate both observational learning and original ideas.

3. Broader practice (optional)

- May include:
 - Printmaking, mixed media, photography, video, textiles, animation, illustration **(4–5 works)**

4. Digital literacy

- Basic proficiency in:
 - Microsoft Office (Word, PowerPoint)
 - Adobe Photoshop and Acrobat

Additional guidelines and prerequisites

- Apply or register interest via the CIT website before submitting your portfolio.
- Complete the LLN quiz prior to interview (link provided after application).
 - This is not assessed; it helps identify learning support needs.

Enquiries

Email: Creative.Design@cit.edu.au

Phone: (02) 6207 3730