

**CIT Campus:** CIT Reid

## Statement of Attainment – Training in Accounting Fundamentals {Extract from FNS30317} – SA-BT23

Semester 2, 2021 Timetable – 26 July – 3 December 2021

Mid Semester Break: Monday 20 September to Friday 1 October 2021

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00am					
9:30am	9:30 am to 12:00 pm  COMP 365 Produce Spreadsheets	9:30am – 1:00 pm ACCT 431 Process Financial	9:30am - 12pm COMP 365 Produce	9:30am – 1:00 pm ACCT 431 Process Financial	
10:00am	Weeks 1 to 7	Transactions & Extract Interim	Spreadsheets	Transactions & Extract Interim	
10:30am		Reports; ACCT 432 Administer Accounts & Subsidiary Ledgers;	Weeks 1 - 7	Reports; ACCT 432 Administer Accounts & Subsidiary Ledgers;	
11:00am		ACCT 387 Maintain main bank account		ACCT 387 Maintain main bank account	
11:30am		Weeks 1 – 13		Weeks 1 – 13	
12:00pm					
12:30pm					
1:00pm					
1:30pm					
2:00pm					
2:30pm					
3:00pm					

Note: EVERY TIME the subject in which you are enrolled is listed above you need to attend class.

This timetable may change. Classes are only available if numbers permit. Classes are filled on a first come first served basis.

There will be a two-week holiday between Monday 20 September to Friday 1 October 2021

Textbooks are required to be purchased for the Statement of Attainment - Training in Accounting Fundamentals - SA-BT23 - (Extract from FNS30317)



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TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
4:30pm					
5:00pm					
5:30pm	5:30 pm to 8:30 pm COMP 365 Produce Spreadsheets Weeks 1 to 8				
6:00pm					
6:30pm					
7:00pm					
7:30pm					
8:00pm					
8:30pm					
9:00pm					

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