

# Statement of Attainment – Human Resources Essentials | SA-BT28

Campus: CIT Reid

Semester 1/2025 Timetable – Delivery: Semester 1 of 2025 (17 weeks)

TIME	WEDNESDAY
Evening in the classroom	<b>17:30-20:00 SEMESTER</b> (17 weeks)
	<ul style="list-style-type: none"> <li>• BSBCMM412 – BUSN594 – Lead difficult conversations</li> <li>• BSBHRM412 – BUSN317 – Support employee and industrial relations</li> <li>• BSBHRM415 – BUSN320 – Coordinate recruitment and onboarding</li> <li>• BSBHRM411 – BUSN316 – Administer performance development processes</li> </ul> <p><b>(Clustered – delivered together)<sup>1</sup></b> Room B107</p>
	<p><b>Subject Support</b> Additional support is available by appointment with your teacher. Please contact your teacher via eLearn.</p>

**Semester 202510: Monday 10 February to Friday 20 June**

- **Term 1 – Monday 10 February to Friday 11 April** (9 weeks)
- **Holiday Break – Monday 14 April to Friday 25 April**
- **Term 2 – Monday 28 April to Friday 20 June** (8 weeks)

**Please note:**

- Students are encouraged to bring their own electronic device or laptop to class.

SUBJECT	2025 Semester 1	2025 Semester 2
<b>To complete the Statement of Attainment – Human Resources Essentials, enrol in all 4 SUBJECTS using Block Code HRESS</b>		
BSBCMM412 – BUSN594 Lead difficult conversations <sup>1</sup>	Evening	Evening
BSBHRM412 – BUSN317 Support employee and industrial relations <sup>1</sup>	Evening	Evening
BSBHRM415 – BUSN320 Coordinate recruitment and onboarding <sup>1</sup>	Evening	Evening
BSBHRM411 – BUSN316 Administer performance development processes <sup>1</sup>	Evening	Evening

<sup>1</sup> **Clustered** – all four subjects are delivered together. **Note: Use the Block Code HRESS to enrol in all subjects. Enter the Start Date 10 February 2025 for each subject.**

**Note:** If you have already completed any of these subjects please contact CIT Student Services as details below for further assistance.

**Note:** This timetable may change. Classes are only available if numbers permit. Classes are filled on a first come first served basis.

Subject duration may change depending on internal/external circumstances. Public Holidays are not included.

For assistance, contact CIT Student Services on (02) 6207 3188 or [info@cit.edu.au](mailto:info@cit.edu.au)