

UPDATE

CIT response to Novel Coronavirus (COVID-19)

Tuesday 24 March – 10:00am

COVID-19 STAFF UPDATE

With so much uncertainty surrounding the COVID-19 situation, where we can, we are working to provide guidance for our staff, students and the community. CIT has made the decision to continue the pause of classes until the scheduled CIT Easter break (10 April 2020).

In making this decision we are considering the wellbeing and needs of our staff, students and the broader community. We understand that each individual has different needs and responsibilities and I ask you to continue to support each other during these challenging times.

Over this period, we ask that you remain in contact with our students and stakeholders to support them as required.

To continue to run the organisation and provide the flexibility that all of us need, you should stay in contact with your manager to discuss both your personal and work commitments. At this point in time, CIT will remain open and when staff are on campus social distancing guidelines must be adhered to.

Staff who are unwell, COVID-19 related or otherwise should follow normal leave protocol and submit a personal leave application to your manager. If you need to take other leave at this time, there are a variety of existing leave arrangements available to you, and your manager can work with you to discuss your circumstances.

If you or a family member need support, please reach out to the:

CIT Staff Employee Assistance Programs (EAP)

- Assure: 1800 808 374
- Converge: 1300 687 327
- People Sense: 1300 307 912
- Benestar: 1300 360 364

EAP providers have advised that face-to-face consultations are now unavailable and phone or video consultations are the preferred options.

As we continue to respond to meet the four promises within our Strategic Compass, it is particularly important in these challenging times for you to practice self-care and be conscious of our contributions towards the broader public good.

I appreciate the efforts that you are making as we respond to the immediate and longer-term implications of the changing environment. It is our connectedness and collaboration that continues to enable us to be flexible and adaptable to ensure our long-term sustainability.

Leanne

Leanne Cover
Chief Executive Officer