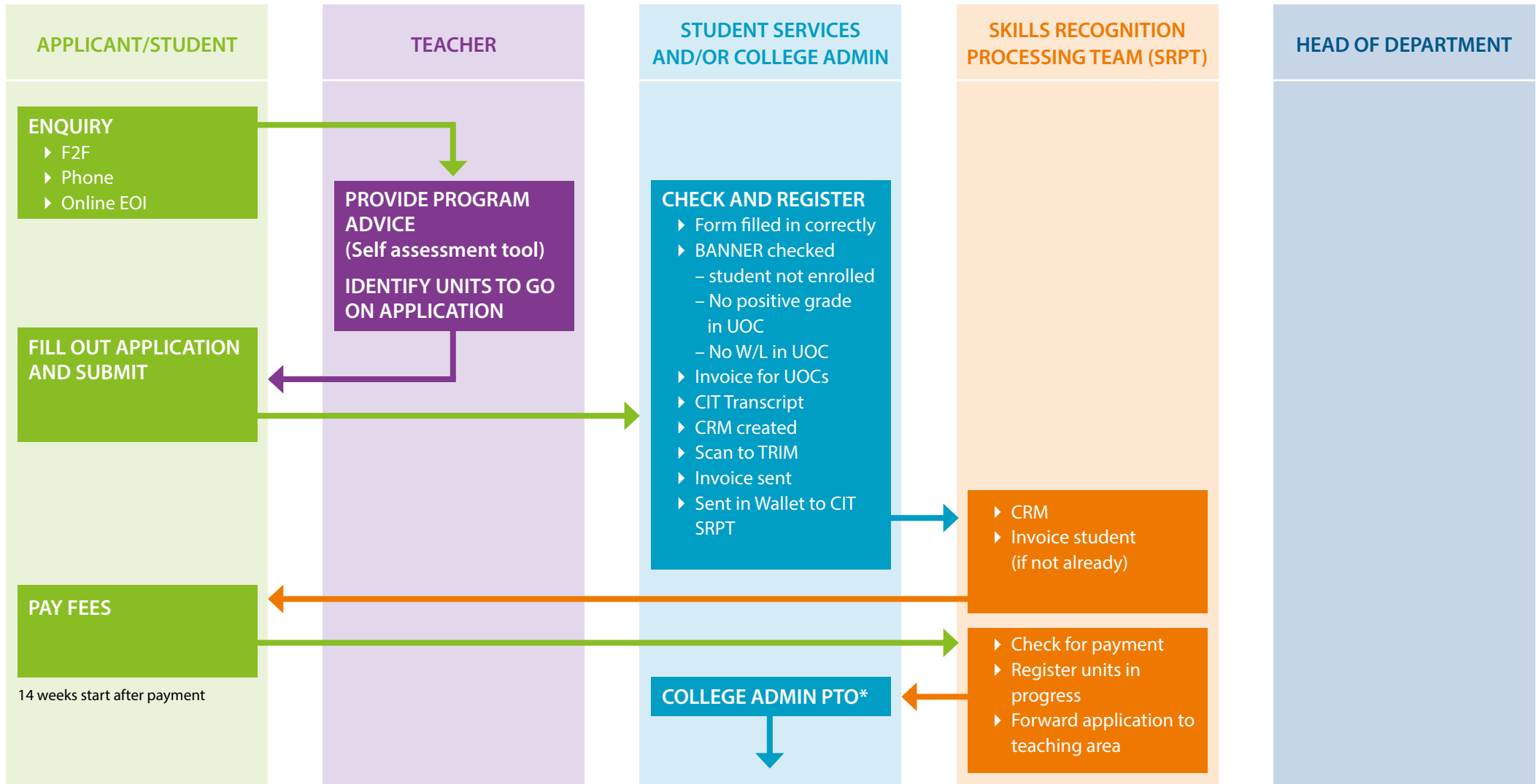


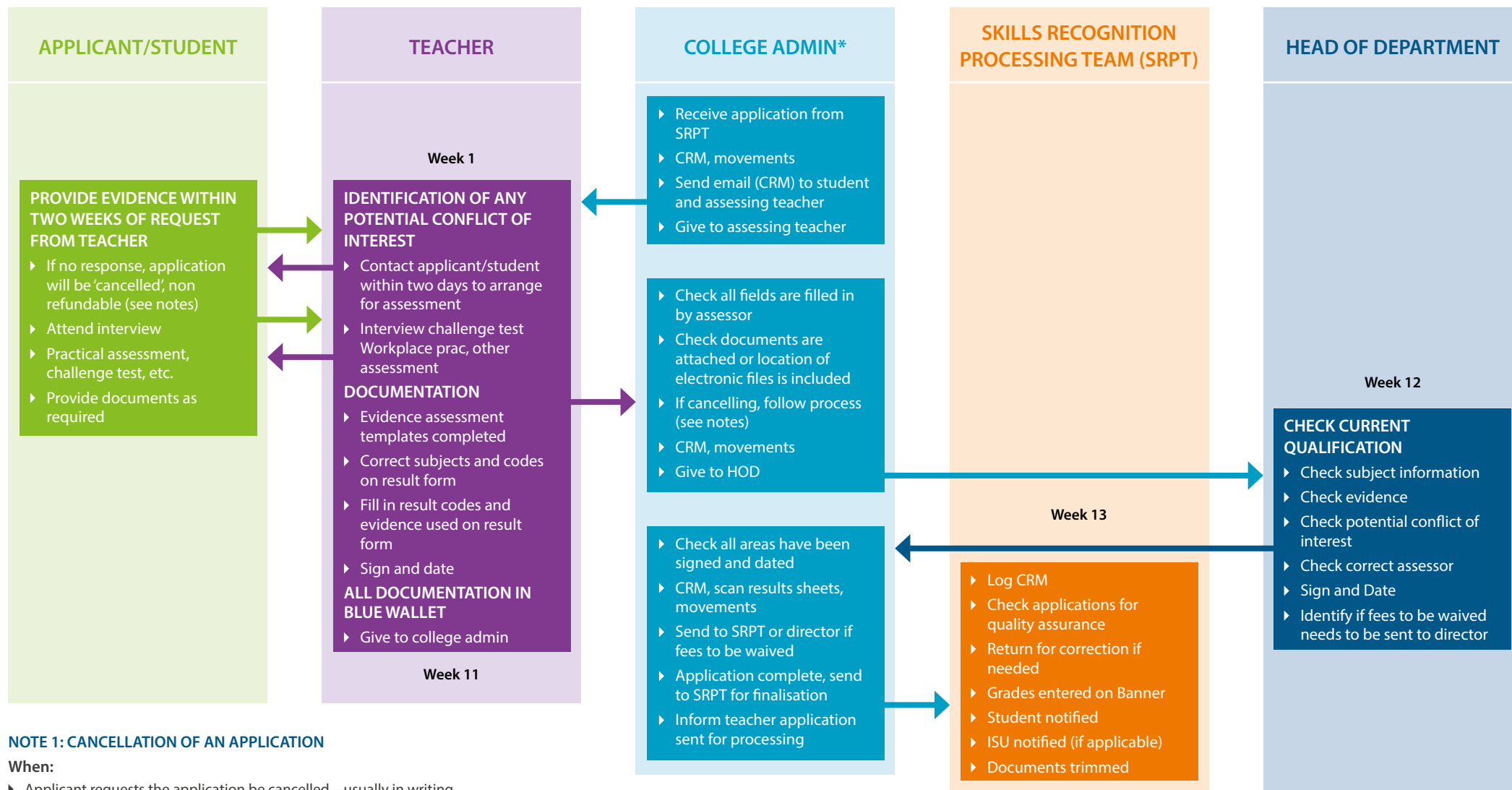
SKILLS RECOGNITION PROCEDURES FLOW CHART

WORK LIFE/RPL PROCEDURE



RPL Process needs to be completed in 14 weeks. (14 Teacher attendance weeks)
 Skills Recognition in Progress Codes: **WL** - Work life evidence to be assessed (RPL)
 Skills Recognition Decision Codes: **RPL only: RG** - Recognition Granted **NG** - Recognition Not Granted

WORKLIFE/RPL PROCEDURE



NOTE 1: CANCELLATION OF AN APPLICATION

When:

- ▶ Applicant requests the application be cancelled – usually in writing
- ▶ Teacher and/or Head of Department request application be cancelled – with reason why this is to be cancelled i.e. Applicant fails to provide evidence when requested (evidence of this failure attached)
- ▶ Application has passed the 14 week timeframe with no documented/approved extension

How:

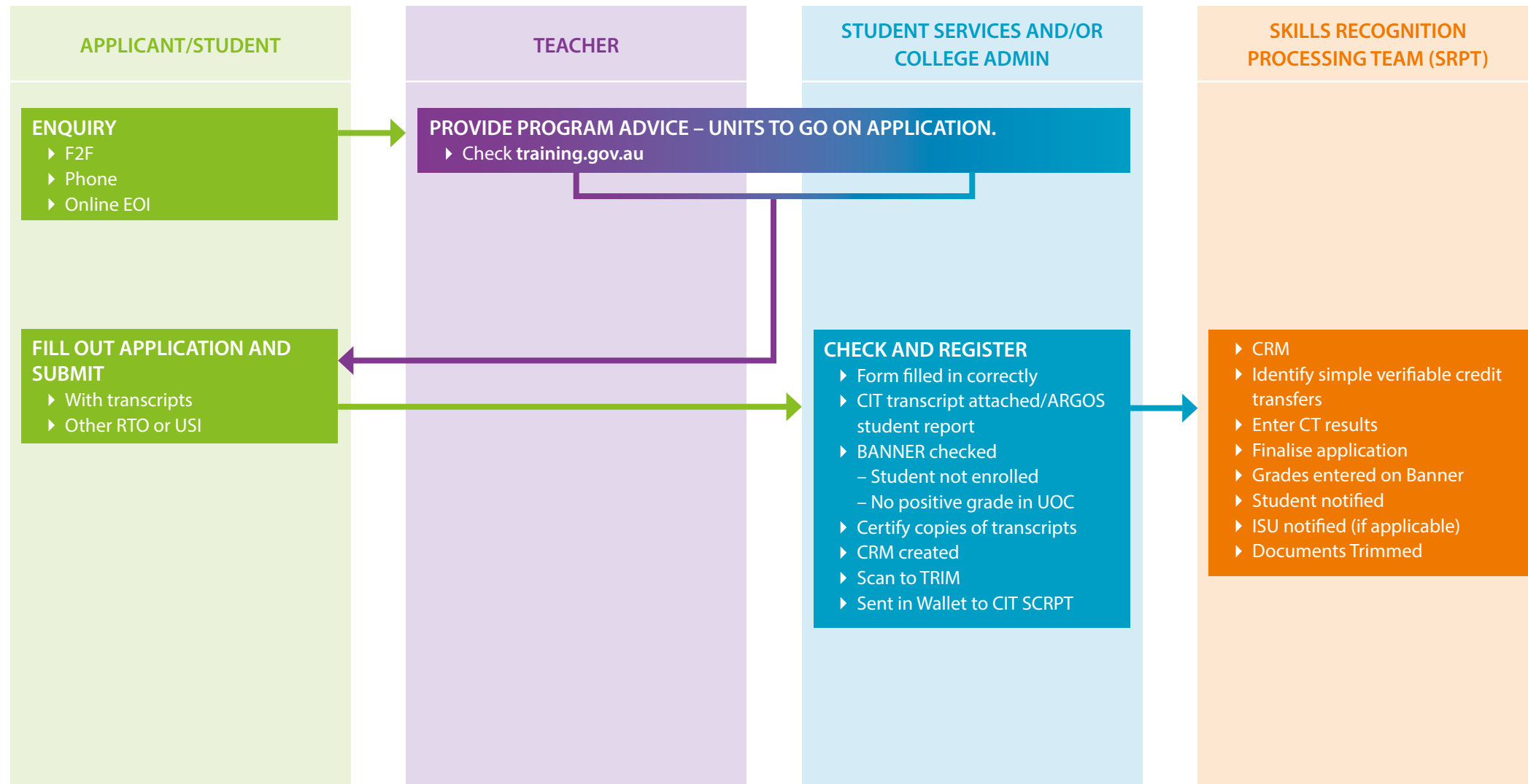
- ▶ Documentation to support cancellation is attached
- ▶ Application given to admin staff for CRM logging of cancellation and reason
- ▶ Application returned to SRPT (A10).SRPT (A10) notifies applicant of cancellation. They are given the opportunity to respond and continue the application if immediate action is taken.
- ▶ Application cancelled with no refund/ or returned with new completion date.

RPL Process needs to be completed in 14 weeks. (14 Teacher attendance weeks)
Skills Recognition in Progress Codes: WL - Work life evidence to be assessed (RPL)
RPL only: RG - Recognition Granted **NG** - Recognition Not Granted

SKILLS RECOGNITION PROCEDURES FLOW CHART

CREDIT TRANSFER PROCEDURE

- ▶ Identical Unit of Competency code and title
- ▶ Identified as equivalent on training.gov.au



Skills Recognition Decision Codes: Formal Study Credit: CT