

For Assistance, contact Foundation Skills (02) 6205 2999 or foundationskills@cit.edu.au

## **Statements of Attainment - 8 Week Courses**

(202510 - Term 1) Timetable: (17 February-11 April 2025)

**CIT Campus (Reid)** 

Students select areas of development (Communication, Literacy, Numeracy and/or Preparing for Work)

WEEKS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
Week 1 17 Feb-20 Feb Week 2 24 Feb-27 Feb Week 3 03 Mar-06 Mar Week 4 10 Mar-13 Mar Week 5 17 Mar-20 Mar Week 6 24 Mar-27 Mar Week 7 31 Mar-03 Apr Week 8 07 Apr-10 Apr	Communication for the Workplace  (SA-CM11)  • FSKOCM007 Interact effectively with others at work  • FSKLRG009 Use Strategies to respond to routine workplace information  9:30-2:00 Reid Campus, B101 Educator: Amy T	Numeracy in the Workplace  (SA-CM09)  • FSKNUM014 Calculate  with whole numbers and familiar fractions, decimals and percentages for work  • FSKNUM015 Estimate, measure and calculate with routine metric measurements for work  10:00-2:30 Reid Campus, B101 Educator: John T	Preparing for Work  (SA-CM08)  • FSKLRG011 Use routine strategies for work related learning  • FSKLRG010 Use routine strategies for career planning  9:30-2:00  Reid Campus, B101  Educator: Amy T	Literacy for the Workplace  (SA-CM10)  • FSKWTG009 Write routine workplace texts • FSKRDG010 Read and respond to routine workplace information  9:30-2:00  Reid Campus, B101  Educator: Amy T

<sup>\*</sup>No class – Public Holiday