

# PROJECT MANAGEMENT







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# PROJECT MANAGEMENT OVERVIEW

Step into the dynamic field of project management where industries increasingly rely on skilled professionals to plan, manage and execute projects successfully.

Effective project management ensures projects meet their objectives by controlling factors such as time and resources, thereby boosting success rates, mitigating risks and reducing costs. Join us on this exciting journey into the world of project management!

Enrolling in either Certificate IV in Project Management Practice or Diploma of Project Management opens doors to a multitude of career opportunities. These courses provide you with essential skills and knowledge to excel in diverse industries.

All project management courses are offered as an online selfpaced units with scheduled student teacher interactions through virtual meetings or phone, with optional term-based online support sessions facilitated weekly during school terms.

### **Diploma of Project Management** BSB50820

Advance your skill set in project management.

This course is perfect for those actively leading small or large projects with experience in project administration. Completion of this diploma will allow you to develop various project management methodologies and equip you with the key project management skills need for a diverse career across industries. Gain practical experience that will help you meet the demand for skilled project managers in today's job market.

This course provides the opportunity to apply these skills by documenting a minimum of three projects ensuring the consolidation of your skills.

Individuals in project leadership and management roles are responsible for achieving project objectives. They leverage a strong theoretical knowledge base and employ specialised technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of their team members.







PT 2 years (4 semesters)
Approx. 10-15 hours per week

#### JOB OPPORTUNITIES

- Project manager
- · Project coordinator
- · Project team leader
- Project development
- Project contract administrator
- Project manager in your industry

### **Certificate IV in Project Management Practice** BSB40920

Embark on a journey to elevate your role in workplace projects with the Certificate IV in Project Management Practice.

This course is ideal for individuals seeking to enter project administration roles or enhance their contributions to project management across various industries. Gain essential skills in applying project management methodologies including defining project scopes to managing time, quality, and risk management techniques. Develop critical thinking to effectively monitor project challenges and progress while mastering communication using project management terminology and honing your ability to engage with key stakeholders and colleagues.







PT 2 semesters (10-15 hours each week online learning) with additional face to face workshops

#### JOB OPPORTUNITIES

- · Project administrators
- · Quality officers
- · Team leader
- · Project analyst
- Project support officer



## Statement of Attainment Introduction to Project Management Practice

Start your career to project management with a short course, that will prepare you to become more involved in workplace projects. You will gain the skills and knowledge to contribute to the planning of a project, including scope, quality and time management.



Online



PT 1 semester (10-15 hours each week online learning) with additional option of face-to-face workshops

#### JOB OPPORTUNITIES

 Entry into project management administration and practice support







