

CIT Visual Arts – Portfolio Guidelines

Semester 1, 2025

▶ WHO NEEDS TO SUBMIT A PORTFOLIO?

New applicants planning to study the **Diploma of Visual Arts (CUA51120)** without prior completion of the Certificate IV in Visual Arts are required to submit a portfolio of relevant creative work and complete an interview, before allowed entry into the program.

▶ HOW DO I SUBMIT MY PORTFOLIO AND BOOK AN INTERVIEW?

Diploma of Visual Arts applicants are required to submit a digital portfolio to Creative.Design@cit.edu.au prior to arranging an interview. You will find out during the interview whether you have been accepted into the Diploma program.

Before booking an interview, we recommend you put in an application or ‘register your interest’ for the course through the [CIT website](#). This allows us to update you on your progress, and keep you informed about upcoming information and enrolment sessions for visual arts courses.

How to Book an Interview

Bookings are essential. To book an interview, please complete the online **Interior Design Interview Booking Form** here: <https://forms.office.com/r/CNAv7uHjw3?origin=lprLink>

Alternatively, please scan the QR code.

Interview Date:

Option 1: TUESDAY 10 DECEMBER 2024

Option 2: WEDNESDAY 11 DECEMBER 2024

10:00 AM – 3:00 PM ▪ 20 minutes per interview ▪ Room L111, L Block, CIT Reid



*To arrange an alternative time, please contact Creative.Design@cit.edu.au or call (02) 6207 3730. Another session may become available in January 2025, prior to classes commencing.

▶ WHAT SHOULD I INCLUDE IN MY PORTFOLIO?

Portfolio Requirements

Applicants are required to submit a PDF digital folio of works (maximum 10 images up to 8MB total) or links to your website or digital image page.

In your portfolio, we would like to see evidence of:

- Technical skills in a range of disciplines that should include observational and experimental drawing, the use of colour and paint, digital interfaces (Photoshop). Further examples can include, 3D (clay modelling, carving, assemblage), printmaking, mixed media, photography, textiles, or other visual art forms.
- Creating a work from the ideation phase (sketches, brainstorming, experiments) through to concept development to finished work. While we value the use of copying to develop observational skills, we are also looking for evidence of your own, unique ideas and source material.

Additional Guidelines & Prerequisites

- Proficiency in using computers, Microsoft Office 365 Word and PowerPoint, Adobe Photoshop and Adobe Acrobat.

Prior to the interview, you will be required to complete the LNN quiz. This is a tool for us to assist your learning needs, and not an item for assessment.

Please direct any questions about portfolio submissions to Creative.Design@cit.edu.au or call (02) 6207 3730.