

FOUNDATION SKILLS, ACT SENIOR SECONDARY CERTIFICATE AND ENGLISH LANGUAGE



CIT WODEN COMING SOON

CIT is looking forward to welcoming students to our new flagship Woden campus in 2025.

The ACT Government is investing in a purpose-built CIT campus, youth foyer and new public transport interchange for Woden. The Woden Campus will stimulate the local economy and support the revitalisation of Woden, preparing Canberrans with the skills and training required for tomorrow's careers.

CIT's new Woden campus will be a contemporary, smart and state-of-the-art facility that will deliver education and training to 6,500 students each year at the site of the old bus interchange on Callam Street. CIT Woden will provide the skills and training opportunities of the future to meet the growing demands of business, industry and the ACT community.

Find out more about CIT Woden, visit cit.edu.au/woden

This image is an artist impression.

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PATHWAYS OVERVIEW

Discover the multiple pathway options CIT provides to support your pathway to success. Whether you're transitioning from school or college to CIT or progressing from CIT to university, our pathways courses are designed to assist you in achieving your goals.

Assess your current skill level and explore courses designed to prepare you for work or further studies with one of CIT's vocational pathway courses. These courses are tailored to enhance your skills and knowledge allowing you to prepare for vocational qualifications or university courses. Begin your educational journey with one of our pathway's courses, taught by experienced subject matter experts, with flexible delivery options available. Our classes are designed to be supportive and welcoming, Ensuring a positive learning experience for all participants.

FOUNDATION SKILLS

Prepare for further study, improve your employment opportunities and refresh your existing skills with CIT's range of Statement of Attainments in skills for work and vocational pathways.

A Foundation Skills course will provide you with the support to develop the skills you need to succeed in vocational learning. The courses focus on developing your writing, reading, learning, math's and digital skills through small group-based learning, preparing you to meet the entry requirements for further study. Vocational Preparation Programs – Accredited training

We deliver Statements of Attainment designed to support your literacy, numeracy, and communication development to meet the course requirements for further studies at CIT or to increase your skills for the workplace.

Statement of Attainment – Literacy for the Workplace

This course is tailored for individuals looking to boost their workplace literacy, especially in reading and writing. The course is designed to support those with varying levels of reading proficiency. It features units that strengthen your ability to understand and engage with workplace texts, whether they're digital or printed. Learn essential reading strategies to find and analyse important information effectively. Along with developing practical writing skills for creating workplace documents in both formal and informal styles, suitable for digital and printed formats, including understanding your audience and purpose of the writing and use of grammar, sequencing and presentation.

This course will prepare you in the foundation skills of reading and writing which are essential to all jobs.



CIT Reid*



8 weeks
Face-to-face

* From Semester 2 2025, the location of this course will transition from CIT Reid to the new CIT Woden campus.

CIT will provide support for students who will be making the move to Woden. For more information, visit cit.edu.au/woden

For the most up-to-date information including approximate fees, please visit cit.edu.au

Statement of Attainment – Preparing for Work

This course is designed for individuals seeking to enhance their readiness for study or work, focussing on developing key competencies such as learning strategies to navigate employment challenges and set achievable work-related learning goals. By the end of the course, you will gain the confidence and skills needed to develop a plan to effectively navigate today's rapidly changing workplace environment.

This course will prepare you in the foundation skill of learning development which is essential for ongoing professional advancement for all jobs.



CIT Reid*



8 weeks
Face-to-face

Statement of Attainment – Numeracy for the Workplace

The course is designed for individuals seeking to boost their numeracy skills for study or work. The course focuses on numeracy and estimation strategies covering basic math operations, problem-solving processes and how to develop and apply estimate techniques for accurate measurement and calculation of workplace tasks. By the end of the course, you will have the confidence and skills necessary to perform required numeracy calculations in the workplace.

This course will prepare you with the foundation skills of numeracy and problem-solving which is essential for all jobs.



CIT Reid*



8 weeks
Face-to-face

Practical Skills for Work and Learning – Non-Accredited Training

This course is designed as a support course for individuals currently enrolled in CIT courses and those preparing to study at CIT needing help developing their skills and confidence with using digital technologies for learning, reading and writing, maths, communication and strategies for learning. This course focuses on building practical skills and improving confidence through practice and guided support in small group-based learning environments.

Individuals who complete these subjects will be holistically prepared for employment or further study at a level where they can work with direction in a range of contexts both familiar and unfamiliar.



CIT Bruce



33 hours for each subject (computing basics 12.5 hours)
Face-to-face



ACT SENIOR SECONDARY CERTIFICATE (post-school option)

The ACT Senior Secondary Certificate provides you with an opportunity to advance your academic skills for further study and work. The certificate offers both an accredited package for students as well as a tertiary package for those needing an Australian Tertiary Admission Rank (ATAR) for direct entry into university. You can complete the certificate or choose to do individual courses to improve your academic skills and knowledge.

CIT offers a range of subjects during the day and in the evenings including English, mathematics, biology, physics, history, global studies, and chemistry. To work out your course of study, please book in with one of our staff to complete a skills evaluation and talk through an appropriate course of study based on your individual circumstances.

Completing the ACT Senior Secondary Certificate will also allow for further education through CIT and University, TAFE Diplomas and Advanced Diplomas and specific employment areas requiring an ACT Senior Secondary Certificate for general employment.



CIT Bruce



1-5 years (completion time will depend on individual circumstances)
Face-to-face

ENGLISH LANGUAGE



CIT's English language courses are designed to help students improve their English skills at all levels — from basic to advanced — enabling them to maximise opportunities in Australia. These courses focus on enhancing speaking, listening, reading, and writing skills.

Within a supportive environment, our dedicated and experienced teachers will help you gain confidence in using English effectively in areas such as work, study and in your community interactions.

At CIT, the Certificates I to III in Spoken and Written English can teach you skills for engaging with your community, applying for jobs, and communicating in the workplace. Finishing these courses might also help you get into other courses.

If you want to study more, completing the Certificate IV in EAL (Further Study) could qualify you for courses at the University of Canberra.

Certificate IV in EAL (Further Study) 22646VIC



CIT Reid*



Day classes: 3 terms full time
Evening classes: 5 semesters (completion time will depend on individual circumstances)

Certificate III in Spoken and Written English 10729NAT



CIT Reid*
CIT Gungahlin



1 semester full time
2 semesters part time

Certificate II in Spoken and Written English 10728NAT



CIT Reid*
CIT Gungahlin



Completion time will depend on individual circumstances.

Certificate I in Spoken and Written English 10727NAT



CIT Reid*
CIT Gungahlin



Completion time will depend on individual circumstances.

Statement of Attainment Course in EAL 22637VIC



CIT Gungahlin



2 semesters part time
1 semester full time (if available)

EAL stands for English as an Additional Language

* From Semester 2 2025, the location of this course will transition from CIT Reid to the new CIT Woden campus.

CIT will provide support for students who will be making the move to Woden. For more information, visit cit.edu.au/woden

For the most up-to-date information including approximate fees, please visit cit.edu.au



For more information:

cit.edu.au/courses/education_community

info@cit.edu.au

02) 6207 3188

