

2024 COURSE GUIDE



**Real skills for
real opportunities**

WELCOME YUMA

**Dhawura Nguna Dhawura Ngunnawal
Ngunnawalwari Dhawurawari
Nginggada Dindi Yindumaralidjinyin
Dhawura Ngunnawal Yindumaralidjinyin**

**This is Ngunnawal Country. We always
respect their Elders, male and female.
We always respect Ngunnawal Country.**

CIT acknowledges the cultural host nation of the ACT, the Ngunnawal people, as Canberra's first inhabitants and traditional custodians of the ACT and Region. We recognise the special relationship and connection to country the Ngunnawal people have with this area since time immemorial.

Prior to non-Indigenous arrival, Ngunnawal were a thriving community whose cultural practices were, and still are, core to their physical and spiritual wellbeing. We acknowledge the historical dispossession of the Ngunnawal people, and recognise the

long-lasting, profound and ongoing impact invasion has had on their health and wellbeing, livelihoods, cultural practices, families and continuation of laws/lore.

CIT respectfully acknowledges the significant contribution of the Ngunnawal people to the life of Canberra.

We also acknowledge other Aboriginal and Torres Strait Islander peoples that have made this place their home.



Alynta-Jo Murphy,
Certificate III in
Community Services
(CHC32015)



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CIT IN THE COMMUNITY

95 YEARS
Shaping futures
since 1928

CIT has been part of the Canberra community for 95 years. Without even realising it, your day-to-day life is touched by the vocational training and skills of our graduates across a range of industries, from your fitness instructor and coffee shop barista, to your child's trusted early childhood educator and grandparent's aged care support worker, and the tradies who build our city's infrastructure and keep our services running. Our nationally recognised courses offer practical experience, not just theory, ensuring our students get real industry skills that lead to jobs.

◆ Shivani Rampadaruth
Diploma of Nursing (HLT54115)



WHY STUDY AT CIT



SHAPING FUTURES SINCE 1928

As the largest vocational education and training (VET) provider in the ACT, we have 95 years of experience and train over 20,000 students per year.

HIGH EMPLOYMENT RATE

90.9% of our graduates were employed or in further study in 2022, compared with the national average of 86.1%.

NATIONALLY RECOGNISED QUALIFICATIONS

At CIT, we offer nationally recognised qualifications, allowing you to take your qualifications anywhere across Australia when you complete your course.

AWARD-WINNING INSTITUTE

We take pride in being the recipient of the Award for the Australian Capital Territory's Large Registered Training Organisation (RTO) of the Year for the past 10 years.

95 YEARS OF EXPERIENCE

For 95 years, we have been delivering vocational education and training, enriching the Canberra community and shaping its workforce since 1928. As the only public provider of vocational education and training in the nation's capital city, we have a strong legacy.

WORLD-CLASS FACILITIES ACROSS 5 CAMPUSES

Our state-of-the-art facilities provide training in real-world environments, preparing you for a seamless transition into the workforce. Our students have access to world-class facilities such as commercial kitchens, a commercial training restaurant and café, a childcare training facility, a hair and beauty salon, a fitness centre, simulated hospital wards, a cyber centre, trade workshops and more.

TRAIN WITH CANBERRA'S BEST

CIT is home to the 2022 ACT VET Teacher/Trainer of the Year, the 2022 ACT Aboriginal and Torres Strait Islander Student of the Year, the 2022 ACT Australian School-based Apprentice of the Year, and the 2022 ACT Industry Collaboration Award recipient.

AWARD-WINNING TEACHERS

Our highly skilled teachers possess current industry knowledge, experience and connections. Many of our educators have received industry awards and accolades.

JOB-READY GRADUATES

CIT graduates are renowned by industry for being job-ready. Our hands-on training methods, industry partnerships and placements expose students to the latest trends and practices, ensuring our graduates possess the skills and confidence they need to enter the workforce straight away.

A DIVERSE AND INCLUSIVE COMMUNITY

With over 20,000 students each year, including international students from 60 countries, our vibrant, welcoming and inclusive campus culture will enable you to develop friendships with students from Australia and around the world.

LIVE IN ONE OF THE WORLD'S MOST LIVEABLE CITIES



HIGHEST QUALITY OF LIVING IN THE WORLD

246 AVERAGE DAYS OF SUNSHINE THROUGH HOT SUMMERS AND COLD WINTERS



INTERNATIONAL CITY WITH 100+ EMBASSIES & CONSULATES



LESS CONGESTION THAN MANY OTHER CITIES, AND A RELIABLE PUBLIC TRANSPORT NETWORK
DISCOVER HOW EASY IT IS TO GET AROUND!



FASTEST ECONOMIC GROWTH IN AUSTRALIA



HIGHEST AVERAGE
EARNINGS IN AUSTRALIA

AT CIT, OUR INDUSTRY
PLACEMENTS MAKE STUDENTS
JOB-READY THROUGH
PRACTICAL EXPERIENCE



WORLD-CLASS
INTERNATIONAL AIRPORT IS
WITHIN 30 MINUTES' DRIVE
OF ANYWHERE IN THE CITY

CIT'S INDUSTRY NETWORKS
HELP GRADUATES MEET AND
CONNECT WITH EMPLOYERS



AUSTRALIA'S EDUCATION CAPITAL



TRAIN IN THE MOST
EDUCATED CITY
IN AUSTRALIA



EXPERIENCE THE
'CLEVER CAPITAL' WITH
THE COUNTRY'S MOST HIGHLY
EDUCATED WORKFORCE

ACCESS STUDY PATHWAYS
THROUGH TO CANBERRA'S
RENOWNED AUSTRALIAN
UNIVERSITIES



OUR CAMPUSES

We have five campuses across Canberra, each situated in beautiful leafy surroundings and conveniently located on major public transport routes. Our campuses are designed to foster a supportive learning environment, where students and teachers work collaboratively alongside each other.

CIT TUGGERANONG

CIT FYSHWICK

CIT BRUCE

CIT GUNGAHLIN

CIT REID

CIT REID

CIT Reid is within walking distance of Canberra City and nearby government departments in Campbell and Russell.

Here, you will find our dedicated Cyber Security Training Operation Centre where you can participate in real-world cyber training scenarios, designed by industry experts.

→ [37 Constitution Avenue Reid](#)

CIT FYSHWICK

CIT Fyshwick is located in the industrial hub of Canberra, offering easy access to the industries that play a vital role in on-campus training. Here, you will find state-of-the-art trade training facilities to support studies in electrotechnology, plumbing, automotive, metals and logistics.

→ [81 Mildura Street Fyshwick](#)

CIT GUNGAHLIN

CIT Gungahlin, situated in Canberra's rapidly expanding northern suburbs, is conveniently co-located with Gungahlin College and Gungahlin Public Library and is in close proximity to the area's local shopping precinct and public transport hubs.

→ [25 Gozzard Street Gungahlin](#)

CIT BRUCE

CIT Bruce is located in the northern suburbs of Canberra, near the University of Canberra and the nation's premier sporting centre, the Australian Institute of Sport (AIS). It is home to CIT's award-winning Sustainability Hub and is set amidst peaceful native bushland. Major shopping centres, public transport hubs, entertainment venues and cafes are just a stone's throw away.

→ [35 Vowels Crescent Bruce](#)

CIT TUGGERANONG

CIT Tuggeranong is situated in the heart of the Tuggeranong town centre, close to local shopping, entertainment, sporting and public transport facilities.

Students can drop in to access computer laboratories and a range of support services.

→ [205 Anketell Street Tuggeranong](#)

CIT WODEN COMING SOON

CIT is looking forward to welcoming students to our new flagship Woden campus in 2025.

The ACT Government is investing in a purpose-built CIT campus, youth foyer and new public transport interchange for Woden. The Woden Campus will stimulate the local economy and support the revitalisation of Woden, preparing Canberrans with the skills and training required for tomorrow's careers.

CIT's new Woden campus will be a contemporary, smart and state-of-the-art facility that will deliver education and training to 6,500 students each year at the site of the old bus interchange on Callam Street. CIT Woden will provide the skills and training opportunities of the future to meet the growing demands of business, industry and the ACT community.

Find out more about CIT Woden, visit cit.edu.au/woden

HANDS-ON TRAINING FACILITIES



PHOTOGRAPHY
CIT REID



NURSING
CIT BRUCE



TRADES
CIT FYSHWICK



Our training facilities give students hands-on experience using the latest technology and industry specific approaches to prepare students for employment.



HIGH RISK FACILITY
CIT BRUCE



TRAINING SECURITY
OPERATIONS CENTRE
CIT REID

CIT FITNESS CENTRE
CIT BRUCE

APPRENTICESHIPS AND TRAINEESHIPS

Earn while you learn!

WHAT ARE APPRENTICESHIPS, TRAINEESHIPS AND ASbAs?

An **apprentice** or **trainee** is employed in industry with their employer supporting them to apply and develop the technical skills they're learning at CIT. This combination of technical skills with real-world experience is extremely valuable for someone starting out in the workforce, providing apprentices/trainees with a well-rounded personal development opportunity, and industry with a workforce trained specifically to meet their needs.

Australian School-based Apprenticeships (ASbAs) work the same way, however, spend less time at work and CIT to fit in with their school schedule. An ASbA must first get support from their school before they commit with an employer and CIT.

WHAT CAN I STUDY AT CIT AS AN APPRENTICE OR TRAINEE?

It's not just trades, there are so many options!

An **apprenticeship** generally covers traditional trades, like carpentry, automotive (including electric vehicles), plumbing, hairdressing and electrical. An apprenticeship generally takes 3-4 years to complete.

A **traineeship** focuses on other sectors, like health and community care, business and information technology (including cyber security). A traineeship generally take 1-2 years to complete.

An **ASbA** can be either an apprentice or a trainee. The majority of ASbAs will continue with their apprenticeship or traineeship when they finish school.

Go to cit.edu.au/apprentice to find out more about apprenticeships, traineeships and ASbAs.

You can identify which CIT courses are available to study as an apprenticeship, traineeship or ASbA by the application type AA in this course guide or visit cit.edu.au/apprentice.



HOW DO I BECOME AN APPRENTICE OR TRAINEE?

1

Find an employer who's willing to take you on as an apprentice, trainee or ASbA. If you're not sure where to start, contact an Apprenticeship Network Provider (ANP).

2

Once an employer has agreed to take you on, you and your employer should contact CIT to discuss your training needs and choose a suitable qualification.

3

Meet with an ANP to sign your Australian Apprenticeship Training Contract within 28 days of starting employment.

4

You must have an approved Australian Apprenticeship Training Contract before you can enrol at CIT. Once you have this, you can meet with CIT to develop your training plan and enrol in your qualification. Classes generally commence in February and July every year, but this will be confirmed at enrolment.

5

Start your training at CIT and work with your teachers and employer to develop and use your new technical skills.

ABORIGINAL AND/OR TORRES STRAIT ISLANDER

Courses for Aboriginal and/or
Torres Strait Islander peoples.

- Community Services
- Community Development
- Cultural Arts
- General Education
- Mental Health
- Road Ready



ABORIGINAL AND/OR TORRES STRAIT ISLANDER



Artwork 'Spirited Place' by John Johnson

CIT Yurauna, our dedicated Aboriginal and/or Torres Strait Islander Educational Centre of Excellence, delivers student support and provides tailored Aboriginal and/or Torres Strait Islander courses, study support and cultural advice.

Our community services courses are specifically designed for Aboriginal and/or Torres Strait Islander people who are aspiring to enter, or already working, in the field of community services or development. These courses are delivered by qualified and experienced Aboriginal and Torres Strait Islander teachers within a community setting. Our courses make use of Aboriginal learning techniques, such as yarning circles, to enable students to foster ideas,

learn from each other and build on their existing life skills and experience in a safe and supportive learning environment.

We also offer General Education for Adults, which is designed for Aboriginal and/or Torres Strait Islander people who would like to improve their reading, writing, numeracy, digital (computing) and learning skills to participate more fully in everyday life or prepare for further learning and work. At CIT Yurauna, we strive to cultivate an interactive, visual classroom that brings the outside environment inside the classroom. We are committed to providing a safe and culturally-sensitive environment that promotes inclusion and respect.

Courses	Delivery	Duration	Location	AA
Certificate IV in Alcohol and Other Drugs CHC43215	FT/PT	6 months	Reid	•
Certificate IV in Community Services CHC42015*	FT/PT	6 months	Reid	•
Certificate IV in Mental Health CHC43315	FT/PT	6 months	Reid	
Certificate III in Community Services CHC32015*	FT/PT	6 months	Reid	•
Certificate II in Aboriginal and/or Torres Strait Islander Cultural Arts CUA20420	FT/PT	6 months	Reid	
Certificate II in General Education for Adults 22473VIC	FT/PT	6 months	Reid	
Statement of Attainment Road Ready	PT	3 days	Reid	

*Qualifications in transition, changes will apply in 2024

Childcare and scholarships

If you are an Aboriginal or Torres Strait Islander student, you may be eligible for a CIT Yurauna Indigenous Scholarship, which can provide you with financial assistance for your studies. Additionally, we also offer access to free childcare for Aboriginal and Torres Strait Islander children from birth to 5 years old through the CIT Yurauna Early Childhood Centre at CIT Reid.

FT: Full-time PT: Part-time FL: Flexible Learning
ON: Online AA: Apprenticeship, Traineeship or ASbA
Course details correct at time of publication.
For the most up-to-date information about courses, including approximate fees, please visit cit.edu.au



"I LOVE EVERYTHING ABOUT CIT YURAUNA – IT IS A VERY SUPPORTIVE ENVIRONMENT WHERE NOTHING IS A PROBLEM FOR STUDENTS OR STAFF."

Roxanne Brown (Teacher, CIT Yurauna)

BUSINESS, TECHNOLOGY AND MANAGEMENT

Gain in-demand professional skills for a rewarding career in business, project management, cyber security or information technology.

- Accounting and Bookkeeping
- Business
- Cyber Security
- Information Technology
- Legal
- Management and Human Resources
- Project Management



ACCOUNTING AND BOOKKEEPING

Study accounting or bookkeeping and improve your career prospects. Our accounting and bookkeeping courses combine practical hands-on training with in-depth theory to ensure you graduate with the job-ready skills necessary for a career in banking, accounting or bookkeeping. During your course, you will have the opportunity to engage with industry to build your professional network and gain industry experience.

JOB OPPORTUNITIES

- Banker
- Bookkeeper
- Budget officer
- Financial manager
- Office manager
- Payroll officer
- Professional accountant
- Tax agent

Courses	Delivery	Duration	Location	AA
Advanced Diploma of Accounting FNS60222	FT/PT	6 months	Bruce	
Diploma of Accounting FNS50222	FT/PT/FL	6 months	Bruce	
Certificate IV in Accounting and Bookkeeping FNS40222	FT/PT/ ON/FL	6 months	Bruce Gungahlin Reid* Tuggeranong	•
Certificate III in Accounts Administration FNS30322	FT/PT/ ON/FL	6 months	Bruce Gungahlin Reid* Tuggeranong	•
Statement of Attainment Accounting Fundamentals	PT/ON/FL	13 weeks	Bruce Gungahlin Reid* Tuggeranong	
Statement of Attainment Accounting Principles Skill Set FNSS00014	PT/ON/FL	6 months	Bruce Gungahlin Reid* Tuggeranong	
Statement of Attainment BAS Agent Registration Skill Set FNSS00004	PT	6 months	Bruce Gungahlin Reid* Tuggeranong	
Statement of Attainment Commercial Law for Tax Agents Skill Set FNSS00005	PT	6 months	Reid*	
Statement of Attainment Tax Law for Tax Agents Skill Set (Tax documentation) FNSS00008	PT	6 months	Reid*	

*From Semester 2 2025, the location of this course will transition from CIT Reid to the new CIT Woden campus. CIT will provide support for students who will be making the move to Woden. For more information, visit cit.edu.au/woden.

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BUSINESS

Open the door to your future with a nationally recognised business qualification from CIT.

Our courses combine theory and practice, enabling you to gain practical business and administrative skills in an immersive, simulated business environment.

All CIT business courses are available part-time, so you can balance study with your personal and professional commitments.

JOB OPPORTUNITIES

- Administrative officer
- Executive officer
- Frontline manager
- Personal assistant
- Receptionist
- Senior executive/administrator

Courses	Delivery	Duration	Location	AA
Certificate IV in Business BSB40120	FT/PT/FL	6 months	Bruce Gungahlin Reid* Tuggeranong	•
Certificate III in Business BSB30120	FT/PT/FL	6 months	Bruce Gungahlin Reid* Tuggeranong	•
Certificate II in Workplace Skills BSB20120	FT/PT/FL	15 weeks	Bruce Gungahlin Reid* Tuggeranong	•

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STUDENT STORY

STUDENTS FOCUS ON LEADING SUSTAINABILITY IN BUSINESS

Job opportunities in sustainability are growing as businesses place greater emphasis on reducing global greenhouse emissions and addressing the challenges of climate change.

CIT students are learning practical business skills to prioritise environmental and social sustainability as part of their business and leadership studies. Students discover how to design and build sustainable and ethical approaches into business policy and practice, putting both environmental and social issues high on the agenda.

It is becoming common practice that businesses prioritise the environment and social justice issues.

"Businesses who ignore these issues do so at their peril as the protection of the natural environment, preservation of the world's resources and ethical human rights are now mainstream concerns," said one CIT Business Teacher.

One student, Erin, said the business studies course has improved her overall skills in writing, while learning more about how to plan and manage risk, business operation plans and learning to think critically about complex issues. "This course has also really helped me with developing my knowledge of business and leadership, which is really useful for most jobs."

Brendan, who comes from a landscape design background, enjoyed learning about different styles of leadership and communication and what inspires people. "One of the best parts of the course is the dynamic mix and diversity of the teaching staff. The teachers are the driving force in this course as they share their knowledge and real-life experience about what's going on in business from a sustainability perspective."

CYBER SECURITY



At CIT, we offer a range of cyber security courses, ranging from entry-level short courses to more advanced qualifications.

As a CIT cyber security student, you will learn in our Training Security Operations Centre, designed and endorsed by industry leaders. This innovative and purpose-built space simulates the workplace for cyber security skills development, giving you the opportunity to learn in one of the country's leading cyber security facilities.

JOB OPPORTUNITIES

- Cyber security intrusion tester
- Cyber security support officer
- ICT lead security specialist
- Network lead engineer
- Network security support officer
- Network specialist manager
- Security engineer manager
- Senior network administrator
- Systems tester

Courses	Delivery	Duration	Location	AA
Graduate Certificate in Networking and Cyber Security 10907NAT	FT/PT	6 months	Reid*	
Certificate IV in Cyber Security 22603VIC	FT/PT/ON	1 year	Reid*	•
Statement of Attainment Introduction to Cyber Security Awareness	ON/FL	6 weeks	Reid*	
Statement of Attainment Introduction to Organisational Cyber Security	PT/ON	6 weeks	Reid*	
Statement of Attainment Cyber Security Threat Assessment and Risk Management Skill Set BSBSS00093	PT	2 weeks	Reid*	
Statement of Attainment Cyber Security Awareness Skill Set BSBSS00094	PT	17 weeks	Reid*	
Non-Accredited Training Digital Skills Training	PT	78 hours	Reid*	
Non-Accredited Training Essential Eight Training	PT	3 days	Reid*	

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INFORMATION TECHNOLOGY



Expand your computer skills and learn how to apply technical expertise in a professional environment through an Information Technology (IT) course at CIT.

Our IT classes are delivered in a mix of face-to-face workshops and flexible and online formats, with part-time options available, enabling you to balance your studies with your personal and professional commitments.

CIT is a Cisco Networking Academy.

JOB OPPORTUNITIES

- Analyst programmers
- Computer network and system engineers
- Developer programmers
- Network administrators
- Network analysts
- Security engineer manager
- Software engineers
- Software testers

Courses	Delivery	Duration	Location	AA
Diploma of Information Technology ICT50220	FT/PT	1 year	Reid*	
Certificate IV in Information Technology ICT40120	FT/PT/ON	1 year	Reid*	•
Certificate III in Information Technology ICT30120	FT/PT	6 months	Tuggeranong	•
Statement of Attainment Core Technical IT Skills for Introductory Roles Skill Set ICTSS00132	PT	6 months	Reid*	
Statement of Attainment Networking and Web Development	PT	6 months	Reid*	
Statement of Attainment Skills for Creative Thinking	FL	6–8 weeks	Tuggeranong	
Statement of Attainment Networking and Computer Hardware	PT	6 months	Tuggeranong	

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LEGAL



Study a legal services course and develop the knowledge and skills you need to provide professional support in a legal environment. Whether you are looking to enter the sector, or are already working in a legal administration role, we have flexible course options to suit your lifestyle and career stage.

JOB OPPORTUNITIES

- Paralegal
- Legal assistant
- Legal secretary
- Legal services support officer

Courses	Delivery	Duration	Location	AA
Diploma of Paralegal Services BSB50720	FT/PT ON	2 years	Online	
Certificate IV in Legal Services BSB40620	FT/PT ON	1 year	Online	•
Non-Accredited Training Justice of the Peace - ACT	PT	2 days	Reid*	

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MANAGEMENT AND HUMAN RESOURCES



Formalise your existing knowledge and professional experience with our leadership and management courses. Develop your skills across a range of management and leadership functions to launch or advance your career in business and commercial environments.

JOB OPPORTUNITIES

- Business support
- Executive administrator
- HR coordinator
- Senior manager
- Supervisor
- Team leader

Courses	Delivery	Duration	Location	AA
Diploma of Leadership and Management BSB50420	FT/PT	6 months	Reid*	•
Certificate IV in Leadership and Management BSB40520	FT/PT/FL	6 months	Bruce Gungahlin Reid*	•
Statement of Attainment Human Resources Essentials	PT	17 weeks	Reid*	

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PROJECT MANAGEMENT



Gain in-demand project management skills with a nationally recognised qualification. Learn the fundamentals of the project lifecycle, and develop the transferable skills and knowledge needed to effectively execute project requirements in any industry sector.

JOB OPPORTUNITIES

- Contracts officer
- Project administrator
- Project coordinator
- Project manager
- Project team leader
- Quality officer

Courses	Delivery	Duration	Location	AA
Diploma of Project Management BSB50820	FT/PT/ON	2 years	Online	•
Certificate IV Project Management Practice BSB40920	FT/PT/ON	1 year	Online	•
Statement of Attainment Introduction to Project Management Practice	PT/ON	6 months	Reid*	

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CREATIVE INDUSTRIES

Pursue your passion in the creative, entertainment or design industries.

- Barbering
- Beauty Therapy
- Fashion
- Floristry
- Graphic Design
- Hairdressing
- Interior Design
- Live Theatre Production
- Make-up
- Media
- Music
- Photography
- Visual Arts



BARBERING



Our nationally recognised qualifications will provide you with the practical skills and theoretical knowledge you need for a rewarding career as a barber.

Learn from the best in the business, practice in a real barbering studio environment, and gain the hands-on skills necessary to enter the growing barbering industry.

JOB OPPORTUNITIES

- Barber
- Leading barber

Courses	Delivery	Duration	Location	AA
Certificate III in Barbering SHB30516	FT/PT	1 year	Reid*	•
Statement of Attainment Advanced Barbering [extract from SHB30516]	PT	5 weeks	Reid*	

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BEAUTY THERAPY



Develop the in-demand skills and industry connections you need to become a professional beauty therapist. Our beauty therapy courses are designed and delivered by inspiring and highly experienced teachers with real-world industry insights. You will gain hands-on practical skills in a commercial salon environment, ensuring you are job-ready when you graduate.

JOB OPPORTUNITIES

- Beauty therapist
- Manicurist
- Pedicurist
- Spa therapist

Courses	Delivery	Duration	Location	AA
Diploma of Beauty Therapy SHB50121	FT	1 year	Reid*	
Certificate IV in Beauty Therapy SHB40121	FT/PT	1 year	Reid*	•

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FASHION



Prepare for a career in one of the world's most dynamic and diverse industries. Our innovative courses are designed to give you an edge in the competitive fashion industry by nurturing your creativity, and providing essential industry skills and hands-on experience.

As a CIT fashion student, you'll have access to some of the region's best fashion training facilities, including simulated work studios with the latest digital machinery, specialist textile labs, fashion-specific digital labs and specialised industrial machinery.

JOB OPPORTUNITIES

- Assistant dressmaker
- Fashion designer
- Fashion magazine assistant
- Machinist
- Product developer
- Patternmaker
- Stylist

Courses	Delivery	Duration	Location	AA
Diploma of Apparel, Fashion and Textiles MST50122	FT/PT	2 years	Reid*	
Certificate III in Apparel, Fashion and Textiles MST31022	PT	1.5 years	Reid*	

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FLORISTRY



Enter the beautiful and colourful world of floristry with our nationally recognised courses, taught by experienced industry professionals. Working with a variety of flowers, you will create arrangements for range of occasions and gain the high-level technical floristry and design skills needed for a successful career in floristry.

Our industry-aligned courses will expose you to the latest floristry trends and techniques so that you graduate with an ability to work at professional floristry standards.

JOB OPPORTUNITIES

- Floral designer
- Flower arrangement
- Florist

Courses	Delivery	Duration	Location	AA
Certificate III in Floristry SFL30115	PT	2 years	Bruce	
Non-Accredited Training - Flowers for the Marketplace	PT	6 weeks	Bruce	

"MY TWO LOVES, FLOWERS AND FAMILY, HAVE COME TOGETHER TO MAKE 'FLOWERS WITH A PURPOSE' AND I COULDN'T BE HAPPIER."

Geetha Wijewickrema (Graduate, Floristry)

FT: Full-time PT: Part-time FL: Flexible Learning
 ON: Online AA: Apprenticeship, Traineeship or ASbA
 Course details correct at time of publication.
 For the most up-to-date information about courses,
 including approximate fees, please visit cit.edu.au

GRAPHIC DESIGN



Combining design theory with hands-on practical application, our graphic design courses will prepare you for professional design practice, ensuring you have the job-ready skills you need to add value to the industry.

Learn contemporary digital media and graphic design practices, design thinking principles, web, motion and information design, and industry practice using the latest tools and techniques.

JOB OPPORTUNITIES

- Content developer
- Graphic designer
- Illustrator
- Multimedia designer
- UX designer
- Web designer

Courses	Delivery	Duration	Location	AA
Advanced Diploma of Graphic Design CUA60320	FT	1 year	Reid*	
Diploma of Graphic Design CUA50720	FT/PT	1.5 years	Reid*	
Statement of Attainment Preparatory Skill Set for Professional Graphic Design Practice CUASS00105	ON/PT	12 weeks	Reid*	

*From Semester 2 2025, the location of this course will transition from CIT Reid to the new CIT Woden campus. CIT will provide support for students who will be making the move to Woden. For more information, visit cit.edu.au/woden.

HAIRDRESSING



Our nationally recognised qualifications provide students with the theoretical knowledge and hands-on practical skills, ensuring that you graduate with the job-ready skills needed for a successful career in hairdressing.

Using the latest trends and techniques, you will learn how to cut, colour and style hair from the best in the business and gain practical experience working with real clients in a real commercial salon, equipping you with the skills necessary to enter the industry.

JOB OPPORTUNITIES

- Colourist
- Hairdresser
- Hair stylist
- Salon assistant
- Senior stylist

Courses	Delivery	Duration	Location	AA
Certificate III in Hairdressing SHB30416	FT/PT	1.5 years	Reid*	•
Statement of Attainment Introduction to Hair and Beauty	FT	4 weeks	Reid*	

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FT: Full-time PT: Part-time FL: Flexible Learning
ON: Online AA: Apprenticeship, Traineeship or ASbA
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INTERIOR DESIGN



Start your interior design career at CIT.

Merging architecture with design, you will learn contemporary interior design principles and practices from industry professionals.

Gain the creative, technical and problem-solving skills you need to create aesthetically engaging, functional and sustainable interior spaces, embracing universal design practices.

You will have the opportunity to learn about commercial, hospitality, retail and residential design.

JOB OPPORTUNITIES

- Design consultant
- Design manager
- Design project administrator
- Interior designer architectural practice
- Residential interior designer
- Sales and marketing in interiors and furniture
- Stylist
- Visual merchandiser

Courses	Delivery	Duration	Location	AA
Advanced Diploma of Interior Design MSF60122	FT/PT	2 years	Reid*	
Diploma of Interior Design MSF50222	FT/PT	1.5 years	Reid*	
Certificate IV in Interior Decoration MSF40122	FT/PT	1 year	Reid*	

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LIVE THEATRE PRODUCTION



Gain the skills and knowledge you need to work effectively on the staging of live productions in a variety of entertainment industries.

Through industry placements with the Canberra Theatre Centre, you will gain practical hands-on experience, ensuring you are job-ready when you graduate.

JOB OPPORTUNITIES

- Crew member
- Follow sport operator
- Lighting technician
- Sound technician
- Stagehand
- Venue technician

Courses	Delivery	Duration	Location	AA
Certificate III in Live Production and Technical Services CUA30420	FT	9 months	Canberra Theatre Centre	

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MAKE-UP



Gain in-demand make-up design and application skills and grow your industry connections ready for a career in the make-up industry.

Our make-up artistry course is designed and delivered by inspiring industry professionals, ensuring you learn the latest trends and techniques from highly experienced teachers. You will also gain hands-on practical experience applying make-up to real clients in our real commercial salon to equip you with the job-ready skills you need to enter the industry.

JOB OPPORTUNITIES

- Creative and entertainment make-up artist
- Make-up artist
- Make-up consultant
- Retail make-up consultant

Courses	Delivery	Duration	Location	AA
Certificate III in Make-Up SHB30221	FT/PT	6 months	Reid*	

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MEDIA



At CIT, our dynamic screen and media courses are designed to equip you with the skills and connections you need to work in the media industry. You will have the opportunity to study film and TV production, outside broadcasting, sound, editing, scripting, producing, visual effects and more.

Learning from media industry professionals, you will use industry-standard software and professional equipment in our purpose-built teaching facilities, including a dedicated filming studio and a Mac computer lab. Throughout your course, you will also collaborate with students from other industry areas, building your professional network and nurturing important industry links.

JOB OPPORTUNITIES

- Camera operator
- Content developer
- Digital editor
- Director
- Producer
- Presenter
- Researcher
- Script writer
- Sound designer
- Studio manager
- Technical assistant

Courses	Delivery	Duration	Location	AA
Diploma of Screen and Media CUA51020	FT	9 months	Reid*	
Statement of Attainment Write Content for Media	PT	9 weeks	Reid*	
Statement of Attainment Film Festival Production	PT	8 weeks	Reid*	

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MUSIC



Develop your musical technique and theoretical knowledge, and gain confidence with music production technology to start your career in the music industry or prepare for higher study pathways.

You will learn using industry-standard software and equipment in our purpose-built teaching facilities, including professional recording studios, labs and a live venue. Our highly respected and experienced music teachers have established networks in the local music industry, providing you with a range of opportunities to gain real-world industry experience.

JOB OPPORTUNITIES

- Assistant sound engineer
- Broadcast audio operator
- DJ
- Music performer
- Singer/composer
- Sound mixer

Courses	Delivery	Duration	Location	AA
Diploma of Music CUA50820	FT/PT	1 year	Reid*	
Certificate IV in Music CUA40920	FT/PT	9 months	Reid*	
Certificate III in Music CUA30920	FT/PT	6 months	Reid*	
Non-Accredited Training Club DJ Advanced	PT	9 weeks	Reid*	
Non-Accredited Training Club DJ Fundamentals	PT	9 weeks	Reid*	
Non-Accredited Training Pro Tools 101	PT	3 days	Reid*	
Non-Accredited Training Pro Tools 201	PT	3 days	Reid*	

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PHOTOGRAPHY



At CIT, we have a reputation for producing some of the finest commercial photographers in the country. You will learn a range of photographic styles and techniques to nurture your creativity and build your technical skills.

Our facilities are the best in the region, with the equipment and experienced teachers you need to develop the commercial skills to enter the industry and produce a portfolio of high-quality work.

JOB OPPORTUNITIES

- Digital archivist
- Digital content creator
- Photographer
- Photography assistant
- Photo imaging
- Photo lab technician
- Photo store specialist
- Studio assistant

Courses	Delivery	Duration	Location	AA
Diploma of Photography and Digital Imaging CUA50920	FT/PT	1 year	Reid*	
Certificate IV in Photography and Digital Imaging CUA41120	FT/PT	1 year	Reid*	

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VISUAL ARTS



Studying visual arts is the perfect way to gain the skills needed for a career in this diverse and vibrant field. As a visual arts student, you will learn and work in large, light-filled studios and specialty workshops, all well-equipped to support you to cultivate your skills in a broad range of disciplines.

Enjoy the benefits of our shared CIT 'DesignSpace' gallery, with regular exhibitions and the opportunity to collaborate and be inspired by other creative and design students.

JOB OPPORTUNITIES

- Artist
- Cultural event staff
- Designer
- Gallery staff
- Illustrator
- Workshop facilitator
- Visual arts and crafts professional

Courses	Delivery	Duration	Location	AA
Diploma of Visual Arts CUA51120	FT	1 year	Reid*	
Certificate IV in Visual Arts CUA41320	FT/PT	1 year	Reid*	

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CONSTRUCTION, BUILDING AND TRADES

Get the hands-on training you need to meet the growing demand for skilled tradespeople.

- Automotive
- Building Design
- Building Management
- Carpentry and Cabinet Making
- Construction Safety Training
- Electrical
- Electronics
- Engineering
- Glazing, Painting, Plastering and Tiling
- High Risk Work Licences
- Metal Fabrication
- Plumbing



AUTOMOTIVE

If you have a passion for cars, trucks or bikes, then rev up your career with an automotive course. Our practical hands-on approach will equip you with the knowledge and skills you need to meet the demands of this fast-paced industry.

As an automotive student, you can choose to specialise in mechanical technology, electrical technology or panel beating.

JOB OPPORTUNITIES

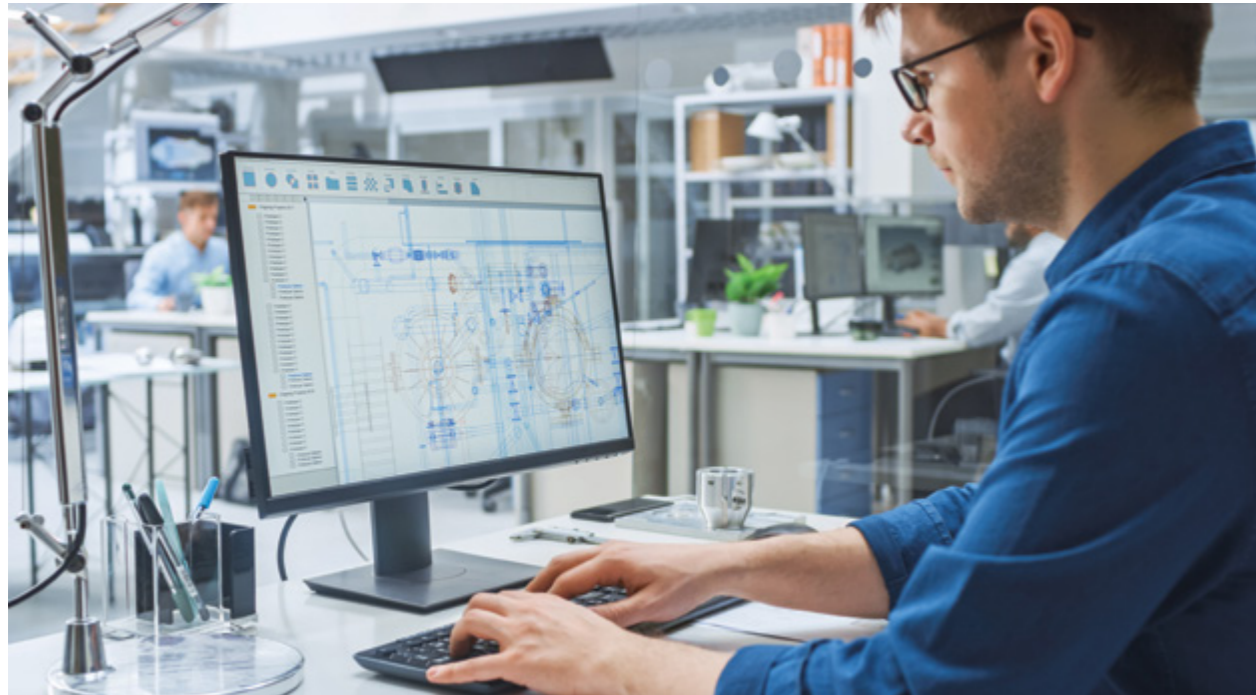
- Automotive electrician
- Automotive electric vehicle technician
- Automotive spray painter
- Electric vehicle diagnostic technician
- Mechanic
- Panel beater
- Truck mechanic
- Vehicle refinishing technician

Courses	Delivery	Duration	Location	AA
Certificate III in Automotive Body Repair Technology AUR32120	PT	3 years	Fyshwick	•
Certificate III in Automotive Electric Vehicle Technology (Light Vehicle) AUR32721	PT	3 years	Fyshwick	•
Certificate III in Automotive Electrical Technology AUR30320	PT	3 years	Fyshwick	•
Certificate III in Automotive Refinishing Technology AUR32420	PT	3 years	Fyshwick	•
Certificate III in Heavy Commercial Vehicle Mechanical Technology AUR31120	PT	3 years	Fyshwick	•
Certificate III in Light Vehicle Mechanical Technology AUR30620	PT	3 years	Fyshwick	•
Certificate III in Mobile Plant Technology AUR31220	PT	3 years	Fyshwick	•
Statement of Attainment Automotive Air Conditioning	FT/PT/FL	3 days	Fyshwick	
Statement of Attainment Battery Electric Vehicle Inspection and Servicing Skill Set AURSS00064	FT/PT	4 days	Fyshwick	
Statement of Attainment Depower and Reinitialise Battery Electric Vehicles	FT	2 days	Fyshwick	
Statement of Attainment Electric Vehicle Diagnose and Repair Skill Set - Heavy Vehicle	FT	12 days	Fyshwick	
Statement of Attainment Electric Vehicle Diagnose and Repair Skill Set - Light Vehicle	FT	9 days	Fyshwick	

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BUILDING DESIGN



The working life of a building designer is diverse, challenging and rewarding. Our graduates are ready to enter the industry and work on a variety of construction projects, including residential and commercial. You will learn from our highly experienced teachers who work in the local industry, bringing their expertise and real-world insights into the classroom.

JOB OPPORTUNITIES

- Construction design
- Drafting for structural engineering companies

Courses	Delivery	Duration	Location	AA
Certificate IV in Residential Drafting CPP40121	FT/PT/FL	9 months	Bruce	
Statement of Attainment training in 3D Models of Building Designs	PT/ON	17 weeks	Bruce	

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BUILDING MANAGEMENT



Taught by industry professionals, our building management courses are designed to meet the needs of builders and managers of small to medium-sized building businesses.

You will gain a range of skills relevant to building management, including selecting contractors, overseeing the work and its quality and liaising with clients.

JOB OPPORTUNITIES

- Builder
- Builder – B and C Class licence
- Building estimator
- Building site manager
- Building site supervisor
- Construction manager
- Contract administrator
- Estimating manager
- Project manager
- Sales manager

Courses	Delivery	Duration	Location	AA
Diploma of Building and Construction (Building) CPC50220	FT/PT	2 years	Bruce	•
Certificate IV in Building and Construction CPC40120	FT/PT	1.5 years	Bruce	•
Certificate IV in Building Project Support CPC40320	FT/PT	1.5 years	Bruce	•
Certificate II in Construction Pathways CPC20220	PT	1 year	Bruce	•
Statement of Attainment training in 3D Models of Building Designs	PT/ON	17 weeks	Bruce	

CARPENTRY AND CABINET MAKING



If you enjoy working with your hands and creating things from scratch, a course in carpentry or cabinet making can open the door to a rewarding trade career. Through practical learning opportunities and classes taught by industry professionals, you will gain the knowledge and skills you need to work on a range of projects.

JOB OPPORTUNITIES

- Cabinet maker
- Carpenter
- Furniture maker

Courses	Delivery	Duration	Location	AA
Certificate III in Cabinet Making and Timber Technology (Furniture) MSF30322	PT	3 years	Bruce	•
Certificate III in Carpentry CPC30220	PT	3 years	Bruce	•

"I LIKE TAKING THE SKILLS I LEARN IN THE CLASSROOM AT CIT AND PUTTING THEM INTO PRACTICE IN THE WORKPLACE."

Callum Young (Student, Cabinet Making)

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CONSTRUCTION SAFETY TRAINING



Before you can enter a construction site in the ACT, you must complete the General Construction Induction (White Card) Training and hold a White Card.

JOB OPPORTUNITIES

- Builder's labourer
- Construction worker

Our White Card course is compliant with the national code for workers in the ACT and NSW construction industry (CPCWHS1001 Work safely in the construction industry).

Courses	Delivery	Duration	Location	AA
Statement of Attainment General Construction Induction (White Card Training)	PT	1 day	Bruce	
Statement of Attainment Height Safety	PT/ON/FL	1 day	Bruce	
Statement of Attainment Insulation Installation	PT/ON	5 days	Bruce	
Statement of Attainment Course in Asbestos Awareness 11084NAT	FT	4 hours	Bruce	
Statement of Attainment Course in Crystalline Silica Exposure Prevention 10830NAT	PT	4 hours	Bruce	
Statement of Attainment Course in Working Safely with Asbestos Containing Materials 10852NAT	PT	4 hours	Bruce	

ELECTRICAL, REFRIGERATION AND AIR-CONDITIONING



At CIT, we offer a range of electrical trade qualifications. Develop the skills you need to become a qualified 'sparkie' to work with a variety of electrical equipment and systems in residential, commercial and industrial premises. During your course, you will have a range of hands-on learning opportunities to practice and develop your skills in our custom-built electrical workshop.

Refrigeration and air conditioning provides a unique and varied career pathway, covering both electrical and mechanical areas. You will gain the practical skills you need to be able to work across domestic, commercial and industrial areas.

JOB OPPORTUNITIES

- Battery storage and solar installer
- Electrician
- Refrigeration and air conditioning technician

Courses	Delivery	Duration	Location	AA
Certificate III in Air-conditioning and Refrigeration UEE32220	PT	3 years +1 (capstone)	Fyshwick	•
Certificate III in Electrotechnology Electrician UEE30820	PT	3 years +1 (capstone)	Fyshwick	•
Post-trade courses				
Statement of Attainment Restricted Electrical Disconnect - Reconnect	PT	10 weeks	Fyshwick	
Non-Accredited Training Electric Vehicle (EV) Charging and Associated Equipment	PT	4 hours	Fyshwick	

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ELECTRONICS



Are you interested in electronics and electronic equipment? Would you like to learn how to install, commission, repair and maintain electronic equipment?

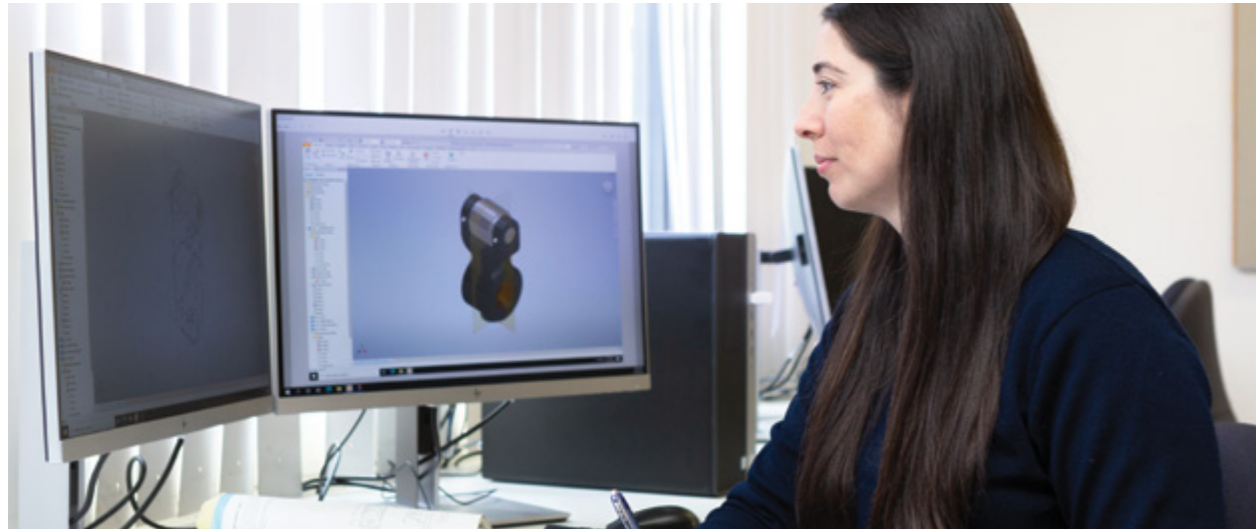
As an electronics student at CIT, you will have many hands-on opportunities to practice and develop your skills in our custom-built electrical and electronics workshops.

Career Start

Are you interested in working in the electrotechnology industry? The Certificate II in Electronics (UEE21920) delivers the basic foundations in electronics, electrical and refrigeration and air conditioning along with workplace safety skills so you can begin your career.

Courses	Delivery	Duration	Location	AA
Certificate III in Electronics and Communications UEE30920	FT/PT	3 years	Fyshwick	•
Certificate II in Electronics UEE21920	PT	1 year	Fyshwick	•

ENGINEERING



Our engineering courses will develop your theoretical knowledge and equip you with the practical, hands-on skills you need to start your engineering career or prepare for higher study pathways in civil or mechanical engineering.

You will learn the basic principles of engineering design drafting work and the basic technical elements for engineering design, and graduate with industry-relevant skills.

JOB OPPORTUNITIES

- Civil engineering drafter
- Civil engineering technician
- Engineering site supervisor
- Engineering estimator
- Detail design drafter
- Mechanical engineering drafter
- Mechanical engineering technician
- Production drafts person
- Technical sales representative

Courses	Delivery	Duration	Location	AA
Statement of Attainment 2D Engineering Drafting	PT	6 months	Bruce	

* Qualification in transition, changes will apply in 2024

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GLAZING, PAINTING, PLASTERING AND TILING



Gain practical skills in painting, glazing, plastering or tiling to prepare you for work on residential and commercial construction projects.

JOB OPPORTUNITIES

- Glazier/ flat glass worker
- Painter and decorator
- Plasterer
- Tiler

Courses	Delivery	Duration	Location	AA
Certificate III in Glass and Glazing MSF30422	PT	2.5 years	Bruce	•
Certificate III in Painting and Decorating CPC30620	PT	2.5 years	Bruce	•
Certificate III in Wall and Ceiling Lining CPC31220	PT	2.5 years	Bruce	•
Certificate III in Wall and Floor Tiling CPC31320	PT	2.5 years	Bruce	•

HIGH RISK WORK LICENCE — CRANE LICENCES



Learn the skills you need to operate cranes in the construction industry and obtain your licence for high-risk work.

JOB OPPORTUNITIES

- Crane operator
- Tower crane operator
- Vehicle leading crane operator

Courses	Delivery	Duration	Location	AA
Statement of Attainment Operating a Mobile Crane for a Licence [CN to CO]	PT	4 weeks	Bruce	
Statement of Attainment Licence to Operate a Tower Crane CPCCLTC4001	PT	4 weeks	Bruce	
Statement of Attainment Operating a Vehicle Loading Crane (capacity 10 metre tonnes and above) (CV)	PT	4 weeks	Bruce	
Non-Accredited Training Verification of Currency (VOC) in High Risk Work - Cranes	PT	1 day	Bruce	

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HIGH RISK WORK LICENCE — DOGGING, RIGGING AND SCAFFOLDING LICENCES

Learn the skills you need to perform dogging, rigging and scaffolding work in the construction industry.

JOB OPPORTUNITIES

- Dogger
- Scaffolder
- Rigger

Courses	Delivery	Duration	Location	AA
Statement of Attainment Licence to Erect, Alter, and Dismantle Scaffolding	PT	4 weeks	Bruce	
Statement of Attainment Licence to Perform Dogging	PT	4 weeks	Bruce	
Statement of Attainment training in Rigging for a Licence	PT	4 weeks	Bruce	
Non-Accredited Training Verification of Currency (VOC) in High Risk Work - Rigging	PT	1 day	Bruce	
Non-Accredited Training Verification of Currency (VOC) in High Risk Work - Dogging	PT	1 day	Bruce	
Non-Accredited Training Verification of Currency (VOC) in High Risk Work - Scaffolding	PT	1 day	Bruce	
Non-Accredited Training Verification of Currency (VOC) in High Risk Work - Personnel and Material Hoists	PT	1 day	Bruce	

HIGH RISK WORK LICENCE — ELEVATED WORK PLATFORM EWP LICENCE



Learn the skills you need to operate hoists and elevated work platforms (EWP) in the construction industry and obtain your licence for high-risk work.

JOB OPPORTUNITIES

- Hoist and EWP operator

Courses	Delivery	Duration	Location	AA
Statement of Attainment Operating a Boom Type Elevated Platform for a Licence	PT/FL	3 days	Bruce	
Non-Accredited Training Verification of Currency (VOC) in Elevated Work Platforms under 11 metres	PT	1 day	Bruce	
Non-Accredited Training Verification of Currency (VOC) in Operation of Boom Type Elevated Work Platform (and scissor lift)	PT	1 day	Bruce	

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HIGH RISK WORK LICENCE — FORKLIFT LICENCE



Gain the skills and knowledge required to check forklift condition, drive the forklift to fulfill operational requirements, monitor site conditions and maintain forklift performance.

JOB OPPORTUNITIES

- Forklift driver/operator

Courses	Delivery	Duration	Location	AA
Statement of Attainment Forklift Operations	FT	3 days	Bruce	
Non-Accredited Training Verification of Currency (VOC) in High Risk Work - Forklift	PT	1 day	Bruce	

METAL FABRICATION



Gain skills and knowledge in relation to welding and fabrication, including drawing interpretation, job planning and quality control. You will learn computer-aided drafting, and gain skills in advanced welding and fabrication.

JOB OPPORTUNITIES

- Fabrication worker
- Welder

Courses	Delivery	Duration	Location	AA
Certificate III in Engineering - Fabrication Trade (Boilermaking/welding) MEM31922	PT	3 years	Fyshwick	•
Certificate III in Engineering - Fabrication Trade (Sheetmetal working) MEM31922	PT	3 years	Fyshwick	•

"I LOVED LEARNING NEW SKILLS OFF THE JOB AT CIT AND THEN BEING ABLE TO TAKE THESE SKILLS BACK TO WORK THE NEXT DAY."

Grant Hetherington (Graduate, Engineering Fabrication)

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PLUMBING

At CIT, we offer a range of plumbing courses to provide you with a pathway towards a plumbing or gas fitting licence. All our plumbing courses are delivered in state-of-the-art plumbing facilities with industry-standard equipment, giving you the practical skills you need to begin or advance your plumbing career.

JOB OPPORTUNITIES

- Plumber
- Plumber-drainer and gasfitter
- Roof plumber

Courses	Delivery	Duration	Location	AA
Certificate III in Plumbing CPC32420	PT	3 years	Fyshwick	•
Certificate III in Roof Plumbing CPC32620	PT	1 year	Fyshwick	•
Certificate II in Drainage CPC20720	PT	1 year	Fyshwick	•
Statement of Attainment Backflow Prevention	FL	3-8 days	Fyshwick	
Statement of Attainment Drainage (Licensing)	PT	6 months	Fyshwick	
Statement of Attainment Gasfitting Plumbing (Licensing)	PT/FL	6 months	Fyshwick	
Statement of Attainment Hot Water Temperature Control Devices	PT	3-5 days	Fyshwick	
Statement of Attainment Plumbing Prevocational Skills	PT	6 months	Fyshwick	
Statement of Attainment Plumbing Work Practice	PT	6 months	Fyshwick	
Statement of Attainment Restricted Electrical Disconnect - Reconnect	PT	9 weeks	Fyshwick	
Statement of Attainment Sanitary Pipework (Licensing)	PT	6 months	Fyshwick	
Statement of Attainment Water Plumbing (Licensing)	PT	6 months	Fyshwick	
Statement of Attainment training in Duct Installation	PT	3 weeks	Fyshwick	

EDUCATION AND COMMUNITY

Make a meaningful impact and
contribute to your community through
your career.

- ACT Senior Secondary Certificate
(post school option)
- Alcohol and Other Drugs
- Children's Education and Care
- Community Services and Development
- English Language
- Foundation Skills



ACT SENIOR SECONDARY CERTIFICATE (POST SCHOOL OPTION)



At CIT, you can complete your ACT Senior Secondary Certificate (post school option) in a supportive and flexible environment. Full-time, part-time and flexible study options are available, as well as day and evening classes.

The ACT Senior Secondary Certificate (post school option) will build your academic skills and confidence to prepare you for further work or study, or to gain an ATAR for university entry. Choose from three different study options depending on your needs.

Our Vocational ACT Senior Secondary Certificate (post school option) combines practically-focused English and maths subjects, with qualifications at Certificate II and III levels in areas such as children's education and care, fitness, design, hairdressing, culinary skills or automotive.

The ACT Senior Secondary Certificate (post school option) for adult learners, has a general education focus. Eligible mature students may be able to complete this in just one year.

Courses	Delivery	Duration	Location	AA
ACT Senior Secondary Certificate (post school option)	FT/PT	Varied	Bruce	

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ALCOHOL AND OTHER DRUGS



Our nationally recognised courses will provide you with the specialist skills, techniques and theories needed to provide support services to those suffering from alcohol and other drug issues, preparing you to work one-on-one with individuals and in group-based settings in the field. You will engage with the industry through work placement, industry speakers and project-based learning.

JOB OPPORTUNITIES

- Case worker
- Community support worker
- Detoxification worker
- Drug and alcohol worker

Courses	Delivery	Duration	Location	AA
Certificate IV in Alcohol and Other Drugs CHC43215	FT/PT	6 months	Bruce	•

CHILDREN'S EDUCATION AND CARE

Working as an early childhood educator is one of the most valuable and rewarding professions you can choose. At CIT, we offer a range of courses in children's education and care, designed to equip you with valuable skills where education and play go hand-in-hand for children and young people.

You will train in our dedicated education and care facilities, including a simulated early learning centre at CIT Bruce, allowing you to gain real-world skills and experience to prepare you for entering the industry.

JOB OPPORTUNITIES

- Children's Services Director/Manager
- Early Childhood Educator
- Education assistant
- Education support worker
- Home tutor
- Teacher aide
- Teacher assistant
- Team leader

Courses	Delivery	Duration	Location	AA
Diploma of Early Childhood Education and Care CHC50121	FT/PT	1 year	Bruce Tuggeranong	•
Certificate IV in School Based Education Support CHC40221	FT/PT	1 year	Bruce Tuggeranong	•
Certificate III in Early Childhood Education and Care CHC30121	FT/PT	1 year	Bruce	•
Statement of Attainment Introduction to Education Support	ON	9 weeks	Bruce	

FT: Full-time PT: Part-time FL: Flexible Learning
ON: Online AA: Apprenticeship, Traineeship or ASBA
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STUDENT STORY

TRAINEESHIP HELPS STUDENTS THRIVE



The moment Sophie New stepped into the classroom as a Learning Support Assistant (LSA), she realised she had made the right career decision. Since then, she hasn't looked back.

As an LSA, Sophie assists primary school students with their reading and writing, and simply loves her job. In addition to working as an LSA, Sophie studied her Certificate IV in Education Support (CHC40213) and was awarded the 2021 ACT Training Awards Trainee of the Year, recognising her skills and commitment to her chosen field.

"The Certificate has really helped build on my skills as an LSA. I can then take this knowledge and strategies back to my school to assist the school community," she said.

Sophie is delighted about receiving the award and encourages others to consider a traineeship.

"I am grateful for being able to achieve my Certificate IV in Education Support through CIT. Vocational education and training has provided me with a way of learning that suits me, is skills-based and relevant to my role."

Sophie spent some of her time working remotely, helping students study from home during the ACT COVID-19 lockdown.

"This is a really challenging time for all, and being able to still provide literacy assistance to students while they can't come to the classroom is really important."

Sophie thanks her colleagues at Monash Primary School, and CIT teachers, Anna Gaspari-Nazor and Helen Barker, for providing mentoring and support.

"All our teachers are very knowledgeable in their subjects, and this gives us rich industry-gearred information and content."

The course has also given Sophie the opportunity to meet LSAs from other ACT public schools and make the most of this networking opportunity.

COMMUNITY SERVICES AND DEVELOPMENT

Gain the skills and confidence needed to give back to your community in a meaningful way. Through work placement, industry speakers and project-based learning, you will engage with industry in a variety of community organisations. With courses taught by teachers who are currently working in industry, our community services courses will equip you with real-world skills, offering a range of career paths, including working in sectors such as alcohol and other drugs, community services, community development, mental health and youth work.

JOB OPPORTUNITIES

- Case manager
- Community worker
- Domestic violence worker
- Family support worker
- Mental health worker
- Outreach worker
- Welfare support worker
- Youth worker

Courses	Delivery	Duration	Location	AA
Diploma of Community Services CHC52015*	FT/PT	1 year	Bruce	•
Certificate IV in Community Services CHC42015*	FT/PT	1 year	Bruce	•
Certificate IV in Mental Health CHC43315	FT/PT	1 year	Bruce	•
Certificate IV in Population Health HLT46015	PT	1 year	Bruce	•
Certificate IV in Youth Work CHC40413*	FT/PT	1 year	Bruce	•
Statement of Attainment Supporting Mental Health	PT/FL	6 weeks	Reid	

*Qualification in transition, changes will apply in 2024

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ENGLISH LANGUAGE



Is English your second, third or fourth language? Do you need English language skills for work or study?

Our English language courses can assist you to improve your reading, writing, speaking and listening skills so that you can maximise your opportunities for work or further study in Australia. Our courses are available from beginner to advanced level.

With qualified, experienced teachers, you will build your confidence to use English at work, for study or in the community. Classes at CIT offer a friendly and supportive environment.

Courses	Delivery	Duration	Location	AA
Certificate IV in EAL (Further Study) 22646VIC	FT/PT	Varied	Gungahlin Reid*	
Certificate III in Spoken and Written English 10729NAT	FT/PT	Varied	Gungahlin Reid*	
Certificate II in Spoken and Written English 10728NAT	FT/PT	Varied	Gungahlin Reid*	
Certificate I in Spoken and Written English 10727NAT	FT/PT	Varied	Gungahlin Reid*	

*From Semester 2 2025, the location of this course will transition from CIT Reid to the new CIT Woden campus. CIT will provide support for students who will be making the move to Woden. For more information, visit cit.edu.au/woden.

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FOUNDATION SKILLS



Our foundation skills and general education for adults courses offer a relaxed environment where you can improve your literacy, numeracy and basic computing skills.

These courses can help you to become an independent learner, improve your problem-solving and communication skills, and build your confidence to prepare you for work or future study.

Courses	Delivery	Duration	Location	AA
Certificate II in Skills for Work and Vocational Pathways FSK20119	FT/PT	6 months	Bruce Reid*	
Statement of Attainment Communication for the Workplace	PT/ON	4 days	Bruce, Reid* Gungahlin Tuggeranong	
Statement of Attainment Literacy for the Workplace	PT/ON	4 days	Bruce, Reid* Gungahlin Tuggeranong	
Statement of Attainment Numeracy for the Workplace	PT/ON	4 days	Bruce, Reid* Gungahlin Tuggeranong	
Statement of Attainment Preparing for Work	PT/ON	5 days	Bruce, Reid* Gungahlin Tuggeranong	
Statement of Attainment Road Ready	PT	3 days	Reid*	
Non-Accredited Training Practical Skills for Work and Learning	PT/ON	Varied	Bruce, Reid* Gungahlin Tuggeranong	

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HEALTH AND FITNESS

Positively impact the lives of others through a rewarding career in the health and fitness sector.

- Aged Care
- Allied Health
- COVID-19 Infection Control
- Dental
- Disability
- Fitness and Sport
- Massage
- Nursing
- Population Health
- Work Health and Safety



AGED CARE

Aged care is a career with a difference – it has the power to significantly impact the lives of individuals in their later years and their families.

Develop the theoretical knowledge and hands-on skills you need to provide quality aged care to clients in a home or care setting, using specialised supports and interventions. You will learn how to employ collaborative care arrangements, working in partnership with families and other support networks, to enhance the quality of care and optimise comfort, health, happiness and companionship at this pivotal stage of life.

JOB OPPORTUNITIES

- Aged care coordinator
- Aged care service coordinator
- Aged care support worker
- Aged care team leader
- Care worker
- Nursing assistant
- Personal carer
- Respite worker

Courses	Delivery	Duration	Location	AA
Certificate III in Individual Support (Ageing) CHC33021	FT/PT	6 months	Bruce	•

"I THOROUGHLY ENJOYED DOING ALL OF THE PRACTICALS. THE TEACHERS ARE REALLY WELCOMING. WHATEVER I NEEDED HELP WITH, IT WAS THERE."

Lalita, Certificate III in Individual Support (Ageing) (CHC33015)

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 ON: Online AA: Apprenticeship, Traineeship or ASBA
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ALLIED HEALTH

Our nationally recognised courses will equip you with the necessary skills to work alongside a variety of allied health professionals, including physiotherapists and occupational therapists, in a range of settings such as hospitals, community rehabilitation, private practices and aged care facilities. Our state-of-the-art simulated health care facilities offer an immersive learning experience using practical case scenarios so that you graduate with job-ready skills.

JOB OPPORTUNITIES

- Assistant to other specialised allied health professions
- Occupational therapy assistant
- Physiotherapist assistant

Courses	Delivery	Duration	Location	AA
Certificate IV in Allied Health Assistance HLT43021	FT/PT	1 year	Bruce	

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STUDENT STORY

ALLIED HEALTH ASSISTANCE COURSE STRENGTHENS CAREER



James started studying the Certificate IV in Allied Health Assistance (HLT43015) at CIT as he plans to become a physiotherapist. He chose the CIT course to gain experience in the industry and develop skills, not only useful for the job, but in day-to-day life.

James is currently working at the University of Canberra Hospital, assisting physiotherapists with providing therapy to patients on the Stomlo (neurological rehabilitation) ward and in the hospital gym.

"The Allied Health Assistance course really helped me adjust from school into work. The course was flexible, very hands-on and practical, which made the transition to a job easier.

The course also helped me learn great communication skills, which are a vital part of the job when it comes to building relationships with patients."

James finds his job very rewarding and really enjoys watching patients progress and helping them to achieve their goals. James had a great experience at CIT with knowledgeable teachers who have helped him complete the Certificate IV in Allied Health Assistance (HLT43015) and develop a career in the health sector.

COVID-19 INFECTION CONTROL



Gain the skills and knowledge to apply infection prevention and control procedures across a variety of industries in response to COVID-19, including implementing standard and transmission-based precautions and responding to infection risks.

The skills cater to individuals from diverse professional backgrounds who require the skills and knowledge to decrease the risk and transmission of infection while carrying out their daily duties in the workplace.

Courses	Delivery	Duration	Location	AA
Non-Accredited Training Infection Control Skills	PT	4 hours	Bruce	

FT: Full-time PT: Part-time FL: Flexible Learning
ON: Online AA: Apprenticeship, Traineeship or ASbA
Course details correct at time of publication.
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DENTAL



Our nationally recognised dental assisting courses will equip you with the skills and knowledge necessary for supporting the work of dentists, dental specialists and oral health practitioners.

You will learn how to maintain high standards of infection control and assist with practice administration in classes taught by industry professionals with real-world experience. You will study subjects in a wide range of areas relevant to dental assisting, including communication, workplace health and safety, infection control, and processing reusable instruments and equipment in health work.

JOB OPPORTUNITIES

- Dental assistant
- Sterilisation coordinator or assistant

Courses	Delivery	Duration	Location	AA
Certificate IV in Dental Assisting HLT45021	PT	6 months	Bruce	•
Certificate III in Dental Assisting HLT35021	PT	6 months	Bruce	•

DISABILITY

Get the work-ready skills you need to support people to reach their potential through social interaction and community participation for a general sense of well-being and connectedness.

Train in a workplace and simulated learning environment and join a dynamic worldwide industry.

Through hands-on training in workplace and simulated learning environments, you will learn how to provide one-on-one support to empower and assist individuals in their daily activities, employment, education and personal support needs, preparing you for jobs in a range of settings such as schools, recreation services, home support and community involvement.

Gain the knowledge and skills you need to work safely and effectively with a variety of disabilities and with people from diverse cultures, backgrounds and situations.

JOB OPPORTUNITIES

- Community access worker
- Learning support assistant
- Recreation support worker
- Support worker

Courses	Delivery	Duration	Location	AA
Certificate IV in Disability CHC43115*	PT	1 year	Bruce	•
Certificate III in Individual Support (Disability) CHC33021	FT/PT	6 months	Bruce	•

*Qualification in transition, changes will apply in 2024

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FITNESS AND SPORT



Pursue your passion for sport and fitness through a qualification from CIT. Whether you're interested in group gym fitness instructing or personal training, we offer the qualifications you need to register as a Fitness Australia certified trainer.

Through hands-on learning opportunities in our fully-equipped fitness centre at CIT Bruce, you will be able to hone your skills, by working with real clients in a real-world environment, so that you graduate job-ready.

JOB OPPORTUNITIES

- Coach
- Development officer
- Gym instructor
- Performance analysis
- Personal trainer
- Program coordinator
- Sport coordinator
- Strength and conditioning coach

Courses	Delivery	Duration	Location	AA
Diploma of Sport SIS50321	FT/PT/ ON/FL	1 year 2 years	Bruce/Industry	
Certificate IV in Fitness SIS40221	FT/PT	6 months	Bruce	
Certificate III in Fitness SIS30321	FT/PT	6 months	Bruce	•

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MASSAGE



Develop the practical massage therapy skills and knowledge needed to work as a respected health professional, providing assessments and massage treatments to aid your client's muscle imbalances, injuries and general wellbeing.

The CIT Fit and Well Massage Clinic offers a range of hands-on learning opportunities so that you can hone your skills working with real clients in a real-world industry environment.

JOB OPPORTUNITIES

- Relaxation massage therapist
- Remedial massage therapist
- Work within a multimodal clinic
- Work within a sporting context such as a trainer or strapper

Courses	Delivery	Duration	Location	AA
Diploma of Remedial Massage HLT52015*	FT/PT	1 year	Bruce	
Certificate IV in Massage Therapy HLT42015*	FT/PT	9 months	Bruce	
Non-Accredited Training Myofascial Cupping for Soft Tissue Dysfunction	PT	1 day	Bruce	

*Qualification in transition, changes will apply in 2024

NURSING



A qualification at CIT will set you on the path to a fulfilling career as an enrolled nurse. As a CIT nursing student, you will gain a strong knowledge of anatomy and physiology, disease and health. You will work directly with patients and health service clients, providing care and treatments and empowering them with the knowledge to make healthier life choices.

At CIT Bruce, our state-of-the-art nursing labs provide a simulated learning environment to equip you with hands-on practical skills, ensuring you are prepared to meet the demands of the industry.

JOB OPPORTUNITIES

- Enrolled nurse
- Personal carer
- Support worker

Courses	Delivery	Duration	Location	AA
Diploma of Nursing HLT54121	FT/PT	1.5 years	Bruce	
Certificate III in Health Services Assistance (Assisting in nursing work in acute care) HLT33115	FT	6 months	Bruce	

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POPULATION HEALTH



Population health work aims to improve the health of communities or groups of people. You will learn the history and underpinning principles of population health work, factors contributing to health outcomes and national health priorities. Through classes taught by industry professionals with real-world experience, you will gain practical skills you need to conduct research and data collection, consult with the community, design population health projects to build community capacity and provide advocacy for improved health outcomes.

JOB OPPORTUNITIES

- Community/health worker
- Health project leader/supervisor
- Health promotion officer
- Smoking cessation professional

Courses	Delivery	Duration	Location	AA
Certificate IV in Population Health HLT46015	PT	1 year	Bruce	•

"THE PRACTICAL ASPECTS OF THE COURSE WERE REALLY GREAT— WE DESIGNED AND UNDERTOOK REAL PROJECTS, LOOKING AT REAL ISSUES AND SPEAKING WITH REAL PEOPLE."

Jessica York (Graduate, Population Health)

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WORK HEALTH AND SAFETY



Work health and safety (WHS) skills are an essential part of any business, offering diverse employment opportunities across a variety of industries. Launch your WHS career and learn from the best in the business in classes taught by industry professionals with real-world experience, ensuring you gain the most up-to-date work health and safety knowledge and skills.

JOB OPPORTUNITIES

- Workplace health and safety advisor
- Workplace health and safety coordinator
- Workplace health and safety manager

Courses	Delivery	Duration	Location	AA
Certificate IV in Work Health and Safety BSB41419	PT/ON/FL	6 months	Bruce	

HOSPITALITY, CULINARY AND TOURISM

Whether you are inspired by food, culture or travel, we can teach you practical skills for an exciting career in hospitality or tourism.

- Culinary
- Events
- Hospitality
- Tourism



CULINARY

Turn your passion for food into a rewarding culinary career. At CIT, you will learn from our highly experienced teachers in world-class commercial kitchens. Our courses cover a range of disciplines including baking, patisserie, butchery and commercial cookery.

JOB OPPORTUNITIES

- Baker
- Chef
- Chef de partie
- Chef pâtissier
- Commercial cook
- Retail butcher

Courses	Delivery	Duration	Location	AA
Certificate IV in Kitchen Management SIT40521	FT/PT	1.5 years	Reid*	
Certificate III in Baking FBP30521	PT	3 years	Reid*	•
Certificate III in Bread Baking FBP30421	PT	2 years	Reid*	•
Certificate III in Cake and Pastry FBP30321	PT	2.5 years	Reid*	•
Certificate III in Commercial Cookery SIT30821	PT FT	2.5 years 1 year	Reid*	•
Certificate III in Meat Processing (Retail Butcher) AMP30815	FT/PT	3 years	Workplace	•
Certificate III in Patisserie SIT31021	PT FT	2 years 1 year	Reid*	•
Certificate II in Cookery SIT20421	FT/PT	6 months	Reid*	
Statement of Attainment Food Safety Supervision Skill Set SITSS00069	FL	25 hours		

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EVENTS



Learn how to plan, manage and implement a range of events from music festivals and sporting events to product launches, conferences and weddings.

Through practical learning opportunities you will gain hands-on practical experience delivering live events providing valuable opportunities for you to build your networks and learn from industry professionals.

JOB OPPORTUNITIES

- Conference coordinator/assistant
- Event coordinator/manager
- Event planner
- Exhibitions assistant

Courses	Delivery	Duration	Location	AA
Diploma of Event Management SIT50322	PT FT	Varied 1 year	Reid*	
Certificate III in Events SIT30522	FT/PT	6 months	Reid*	•

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HOSPITALITY

Gain the essential practical skills you need to work in the hospitality industry. As a CIT student, you will train in real-life settings by working in our commercial restaurant, café and bar, ensuring you get the hands-on experience you need to provide exceptional services in a range of hospitality venues and settings.

JOB OPPORTUNITIES

- Bar attendant
- Duty manager
- Food and beverage supervisor/attendant
- Function manager
- Restaurant manager

Courses	Delivery	Duration	Location	AA
Advanced Diploma of Hospitality Management SIT60322	FT/PT	Varied	Reid*	
Diploma of Hospitality Management SIT50422	FT/PT	Varied	Reid*	
Certificate III in Hospitality SIT30622	FT/PT	6 months	Reid*	•
Statement of Attainment Bar Service	PT	20 hours	Reid* Tuggeranong	
Statement of Attainment Customer Service SITSS00078	ON	25 hours	Reid*/Flexible/ Online	
Statement of Attainment Hospitality Compliance Skill Set SITSS00070	ON	40 hours	Reid*/Flexible/ Online	
Statement of Attainment Provide Responsible Gambling Services	ON/FL	1 day	Reid*/Flexible/ Online	
Statement of Attainment Responsible Service of Alcohol	ON/FL	4-6 hours	Reid*/Flexible/ Online	
Non-Accredited Training Coffee Basics	PT	5 hours	Reid* Tuggeranong	

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TOURISM



Don't just sit at your desk dreaming about getting away – make travel your day job with a qualification in tourism.

At CIT, you will gain hands-on practical experience through immersive learning opportunities at our travel agency, enabling you to build invaluable industry contacts.

JOB OPPORTUNITIES

- Cruise consultant
- Manager
- Reservations manager
- Sales
- Tour guide
- Tour operations
- Travel agent

Courses	Delivery	Duration	Location	AA
Diploma of Travel and Tourism Management SIT50122	FT/PT	1 year	Reid*	

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SCIENCE AND ENVIRONMENT

Embark on an exciting path of discovery with a science or environment course.

- Animal Studies
- Horticulture
- Laboratory Studies and Forensics
- Renewable Energy Skills



ANIMAL STUDIES

At CIT, our courses in animal studies are ideal for anyone with a passion for animals. Gain the practical training needed to work in the animal care and veterinary industries.

Whether you choose to pursue a career in vet surgery, providing quality care to a range of sick and injured animals, or want to work with companion animals, our animal studies courses will provide you with skills and knowledge in animal handling, nutrition, animal disease and animal surgical techniques.

JOB OPPORTUNITIES

- Animal care attendant
- Assistant dog trainer
- Assistant grooming attendant
- Kennel attendant
- Pet shop assistant
- Trainee keeper
- Veterinary nurse
- Wildlife animal carer

Courses	Delivery	Duration	Location	AA
Certificate IV in Veterinary Nursing ACM40418	PT	1.5 years	Bruce	•
Certificate III in Animal Care Services ACM30122	FT/PT	6 months	Bruce	•
Certificate II in Animal Care ACM20121	PT	6 months	Bruce	•
Statement of Attainment Pet Care Skills	ON/FL	18 weeks	Bruce	
Statement of Attainment Skills for Dog Care	FT	4 weeks	Bruce	

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HORTICULTURE

Turn your passion for the natural environment into a fulfilling career in horticulture. Learn how to create and nurture green environments that are functional, aesthetically engaging and sustainable.

At CIT, you will gain hands-on practical experience throughout your studies by working on community-based projects, helping you to build your networks and gain valuable industry experience and exposure.

JOB OPPORTUNITIES

- Greenkeeper/ groundsman
- Horticulturalist
- Landscaper
- National parks worker
- Parks and gardens manager/officer
- Revegetation worker

Courses	Delivery	Duration	Location	AA
Diploma of Horticulture AHC50416*	FT/PT	1 year	Bruce	
Certificate III in Conservation and Ecosystem Management AHC31421	PT	1-2 years	Bruce	
Certificate III in Horticulture AHC30722	FT/PT	1 year	Bruce	•
Certificate III in Landscape Construction AHC30921	FT/PT	3 years	Bruce	•
Certificate III in Parks and Gardens AHC31021	FT/PT	3 years	Bruce	•
Certificate III in Sports Turf Management AHC31319	ON/FL	3 years	Bruce	•
Non-Accredited Training - Introduction to Permaculture Design	PT	4 days	Bruce	

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 Course details correct at time of publication.
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 including approximate fees, please visit cit.edu.au



LABORATORY STUDIES AND FORENSICS



Get the technical skills you need to apply laboratory techniques across a range of industries and settings.

Study forensics and gain practical and theoretical skills to analyse biometric systems. You will train in our dedicated laboratory facilities and simulated learning environments, allowing you to gain real-world skills and experience to prepare you for entering the industry.

JOB OPPORTUNITIES

- Biometrics technician
- Facial image comparison
- Facial image reviewer
- Laboratory assistant
- Pathology laboratory worker

Courses	Delivery	Duration	Location	AA
Diploma of Forensic Identification (Biometrics) 11217NAT	PT/ON	2 years	Bruce	
Diploma of Forensic Identification (Document Examination) 11217NAT	PT/ON	2 years	Bruce	
Diploma of Forensic Identification (Facial) 11217NAT	PT/ON	2 years	Bruce	
Certificate IV in Biometric Technologies 10837NAT	PT/ON	2 years	Bruce	
Certificate IV in Laboratory Techniques MSL40122	PT	1 year	Bruce	
Certificate III in Laboratory Skills MSL30122	FT/PT	6 months	Bruce	

*Qualifications in transition, changes will apply in 2024

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STUDENT STORY

CIT STUDENTS WIN IN-DEMAND PATHOLOGY JOBS

An increased demand for laboratory and pathology testing due to the COVID-19 pandemic saw an increase in pathology job opportunities in Canberra. Several CIT students who have studied laboratory techniques have been offered graduate positions with well-known ACT pathology companies.

Kestra Howard studied the Certificate IV in Laboratory Techniques (MSL40118) at CIT which kickstarted her career in pathology. When Kestra was in college, a teacher told her that she would make an excellent laboratory technician. It then became her ambition to achieve that goal.

"I learned so much about how pathology works, how to identify species and run analytical testing, and why each process is so important to the safety and efficiency of the laboratory."

Laura Henry, Science and Laboratory Skills Coordinator, said the course provides experience in performing routine pathology tasks and laboratory techniques, which is experiencing strong demand with COVID-19 testing.

"The focus of this certificate is to give students the skills needed to work as a technical officer in a pathology laboratory. Career opportunities include a variety of departments within pathology laboratories, biochemistry, haematology, microbiology and histology technical officers."

Laura explained that a great variety of students are attracted to this course.

"We have some students with university degrees who are looking for more hands-on practical training. We also have students retraining to change career paths or high school graduates using this as a step before a university degree."

"Entry-level positions are often advertised and have quite high turnovers, as staff are frequently moving out of entry level and into specialised roles, or further study," she said.

RENEWABLE ENERGY SKILLS

Renewable and clean energy is a rapidly growing industry. Our courses in renewable energy cover a wide range of industries from wind to battery and solar.

Our purpose-built Renewable Energy Skills Training Centre offers state-of-the-art facilities, positioning us as a national leader in renewable energy skills training. Training at our Renewable Energy Skills Centre of Excellence will equip you with the knowledge and skills needed to meet the rising demand for skilled renewable energy workers.

JOB OPPORTUNITIES

- Renewable specialist
- Solar and battery installer
- Wind farm technician

Courses	Delivery	Duration	Location	AA
Industry Endorsed Training Global Wind Organisation Basic Safety Training Refresher (BSTR)	PT	3 days	Bruce	
Industry Endorsed Training Global Wind Organisation (Basic Safety Training BST)	PT	5 days	Bruce	

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HOW TO APPLY

We offer a range of qualifications, from short courses to advanced diplomas, and apprenticeships and traineeships. Once you have decided which course is best for you, you will need to apply.



PREPARE TO STUDY

Before you start at CIT, check you have everything you need to complete your enrolment. For example:

- Does your course require a language, literacy and numeracy skills (LLN) assessment?
- Do you need to meet with a CIT careers advisor or student support advisor?
- Can your skills be recognised through CIT skills recognition to gain either part of or full qualification?

Visit our enrolment information page - it provides an overview of all the information you may require before enrolling in a course at CIT.

DO YOU HAVE A UNIQUE STUDENT IDENTIFIER (USI)?

It is a requirement that all new and continuing CIT students who are registering into any nationally-recognised vocational education and training (VET) course in Australia (or overseas from an Australian-registered provider) have a Unique Student Identifier— you cannot enrol or graduate without one. Don't have one? Visit usi.gov.au to apply securely online, at no cost.

If you already have a USI from previous study, you will need to verify it in CIT Self Service.

APPLYING FOR YOUR COURSE

Once you have selected your preferred course, you can **apply** via our website.

To apply, select your course, taking note of the 'enrolment type' as you will need to refer to this later.

For more information on how to apply for an apprenticeship or traineeship, see page 21.

ENROLLING INTO YOUR SUBJECTS

Most CIT courses automatically accept students once an application has been completed. You will then need to **enrol** into your selected subjects.

To enrol you will either:

- attend an on-campus or virtual enrolment session.
- enrol online - to do this you will need the class reference numbers (CRNs). These are available either in the course information on our website or are provided to you by the teacher.

Note: Some courses allow you to enrol at any time - follow the instructions on the course information page on our website. After enrolling you will be issued with a student invoice outlining your course fees (if applicable) and the date they are due for payment.

ONCE YOU'VE ENROLLED

Once you've successfully enrolled, make sure you read through and regularly visit the course enrolment information page.

INTERNATIONAL STUDENTS

International students will need to contact our CIT International team directly to discuss how to apply to study.

- [\(02\) 6207 4662](tel:62074662)
- international@cit.edu.au
- international.cit.edu.au

PATHWAYS

Canberra is Australia's education capital, home to highly ranked universities and educational institutions.

PATHWAYS TO UNIVERSITY

At CIT, we have credit transfer arrangements with numerous universities, enabling students to receive one to two years credit towards certain degrees.

Because we offer nationally recognised qualifications accredited by the Australian Skills Quality Authority (ASQA), our students can apply for Recognition of Prior Learning (RPL) to most universities within Australia and receive credit towards a degree, even where formal credit transfer arrangements are not in place.



CERT II

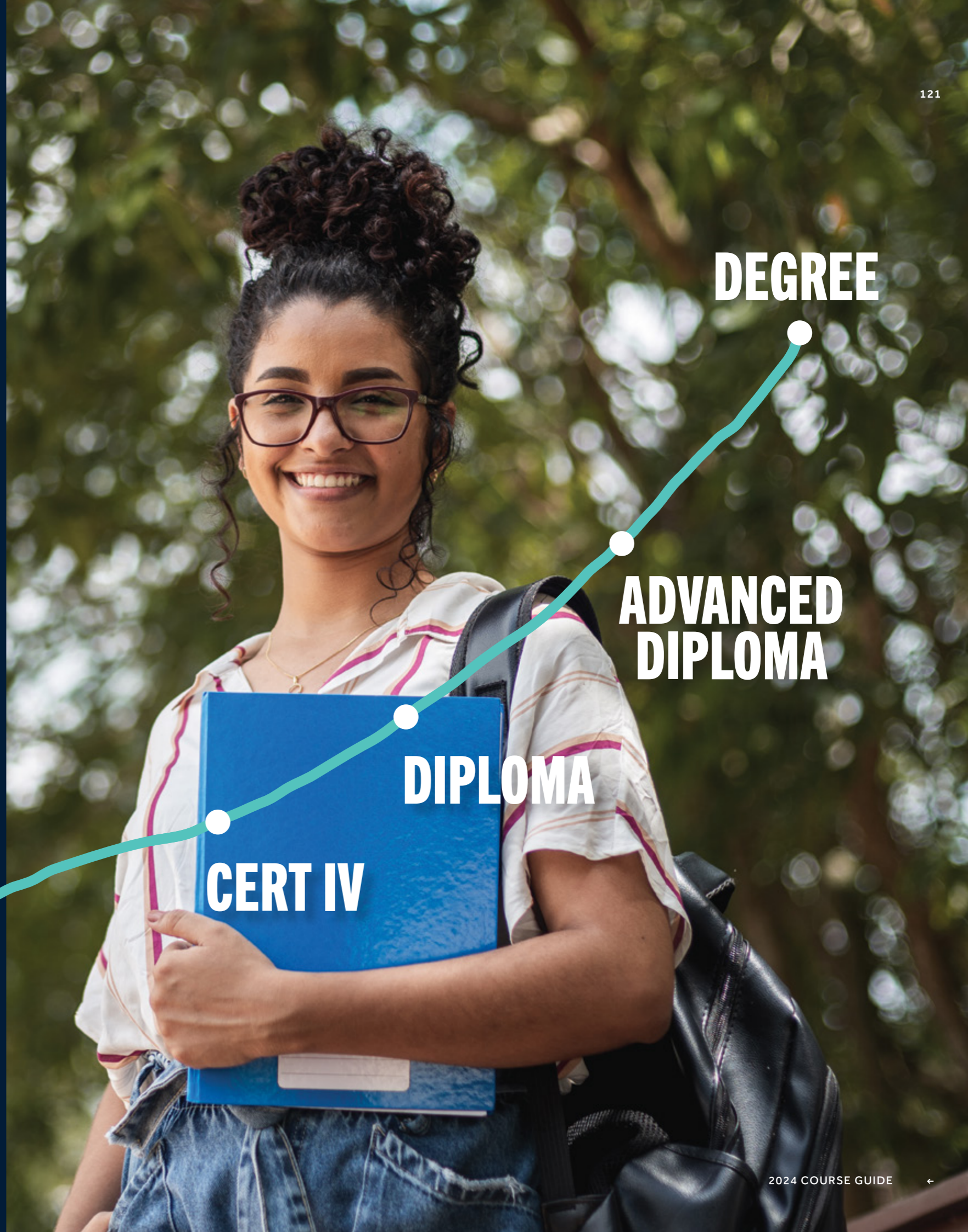
CERT III

CERT IV

DIPLOMA

ADVANCED DIPLOMA

DEGREE



CIT SERVICES WE'RE HERE TO HELP

We provide services, support and resources across all campuses to assist our students with enquiries and challenges before, during and after their studies.

CIT STUDENT SERVICES

CIT Student Services is located at each campus and staff can assist you with the administrative side of your study journey. Our Student Services team provides administration support to current, future and past students, including support for applications, enrolments, skills recognition, course information, awards, fees and general enquiries. Staff are also available to provide you with information regarding fee assistance and scholarships, and can assist you by putting you in touch with other support services as required. If you are not sure where to go for help, CIT Student Services is the best place to start.

- [\(02\) 6207 3188](tel:0262073188)
- infoline@cit.edu.au
- cit.edu.au/student-services
- cit.edu.au/livechat

CIT STUDENT SUPPORT

CIT Student Support can provide you with guidance, referral and support through services such as apprentice support, careers advice, migrant/refugee support, student equity, study support, counselling, disability support, fee assistance, LGBTIQ+ support and youth support. For an appointment or more information, contact the CIT Student Support team.

- [\(02\) 6207 3290](tel:0262073290)
- cit.student.support@cit.edu.au
- cit.edu.au/student-support

CIT LIBRARY

CIT Library provides library services at our campuses. CIT Library supports your study by providing resources, study spaces, workshops, PCs, software and a 24hour area (CIT Reid only). Library staff are also available to help you with all your study needs.

- [\(02\) 6207 3366](tel:0262073366)
- librarybruce@cit.edu.au
- libraryreid@cit.edu.au
- cit.edu.au/library



CIT ONLINE COURSE SUPPORT

eLearn is our online learning environment designed to provide you with a variety of interactive learning experiences. You can access your course material, interact with your teachers and fellow students, as well as submit your assignments, receive grades, check your study progress and more. eLearn support helpdesk provides assistance to navigate eLearn and all of the technical support you may need to complete your studies.

- [\(02\) 6207 3833](tel:0262073833)
- elearn.support@cit.edu.au
- elearn.cit.edu.au

CIT YURAUNA

CIT Yurauna is the Centre of Educational Excellence for Aboriginal and/or Torres Strait Islanders. At CIT Yurauna, we guide students along their career path through training and advice, and helps students grow their knowledge, abilities and confidence. Study in a welcoming and supportive environment to help foster your future education. We also support and assist Indigenous peoples to gain entry into other CIT courses as well as Indigenous scholarships.

- [\(02\) 6207 3309](tel:0262073309)
- cit.yuraunacentre@cit.edu.au
- cit.edu.au/yurauna

CIT STUDENT ASSOCIATION (CITSA)

CITSA is all about the student experience and providing you that extra support to make sure you feel at home whilst you are studying at CIT. CITSA can provide advice on finding a job, help you settle into CIT, support you with finding accommodation, information on fee payment options, peer tutoring and much more. CITSA also hosts social events and trips for CIT students to bring them together on campus and off campus. Fresh-to-go, Café Yala and the CITSA Bookshop are all managed by the student association.

- [\(02\) 6207 3600](tel:0262073600)
- citsa@cit.edu.au
- citsa.com.au

CIT INTERNATIONAL

CIT International provides assistance and advice to international students studying at CIT. CIT International is staffed by personnel who are well-equipped to assist students with any questions, problems or issues they may experience including stress, fitting in and adjusting to their new lifestyle. CIT International can provide support with finance, accommodation, visas and immigration, health cover, pastoral care and can connect students to other useful CIT services.

- [\(02\) 6207 4662](tel:0262074662)
- international@cit.edu.au
- international.cit.edu.au

COURSE FEES



FEES

As a vocational education and training (VET) provider in the ACT we charge the relevant VET fees associated with study. These student fees are complex, and may change often, so it is important that you take moment to familiarise yourself with the options you have in your chosen course of study.

Student fees are complex because they include tuition fees and some (not all) resources and other materials fees. Different courses require different periods of study, so tuition fees will differ by course. Some tuition fees are subsidised by government (Australian, state and territory) and some are not.

Some courses may have capped places available, which means only a certain number of people may make use of the applicable government subsidy. Student fees often change because these subsidies change. This means student fees may not be the same one year to another, which can make comparisons difficult. Each course listed on the CIT website will have an indicative cost, which can vary based on electives, duration and financial assistance.

To find out more about the different types of fees, visit cit.edu.au/fees

FINANCIAL ASSISTANCE

Student fee assistance is available in a variety of formats, including:

- concessions and financial assistance
- scholarships
- payment plans and fee payment options
- VET Student Loans*
- FEE-HELP
- trade support loans.

You may also be eligible for tax deductions for course fees and associated study expenses.

To find out more about financial assistance and to check your eligibility, visit cit.edu.au/fees

GST

GST of 10% applies to some fees, for example, the course materials fee, where the item acquired becomes your property and is usable after the course completion. Basic tuition fees are GST free.

* This is a loan from the Federal Government and must be repaid.

SKILLS RECOGNITION

WHAT IS SKILLS RECOGNITION?

Skills Recognition is an acknowledgement of the skills you have learned from your work, from life experience or from previous formal study.

RECOGNISING YOUR WORK AND LIFE EXPERIENCE

As you travel through life, you gather a variety of skills and a vast amount of knowledge which can be recognised formally against a qualification. You can gather experience if you:

- are currently working
- have worked in the past
- are raising a family
- are participating in social, recreational or educational activities
- are involved in a hobby or are volunteering in your community.

RECOGNISING YOUR PREVIOUS FORMAL STUDY

At CIT, we recognise subjects or competencies you have successfully obtained through other accredited vocational educational institutions.

WHAT ARE THE BENEFITS OF SKILLS RECOGNITION?

Skills Recognition means you don't have to study things you already know. It makes study more enticing, more enjoyable, more relevant and less time consuming.

DO I HAVE TO PAY FOR SKILLS RECOGNITION?

Fees may apply. If fees are charged they are usually charged at the same rate as the subject fee.

To apply and for more information, visit cit.edu.au/recognition, phone (02) 6207 3188 or email infoline@cit.edu.au

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Not all courses are on offer at the same time. Canberra Institute of Technology reserves the right not to offer courses where there are insufficient student enrolments.

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5380146465- DEC 23

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