Canberra Institute of Technology
RTO Code 0101 | CRICOS No. 00001K

Statements of Attainment - 8 Week Courses

(204020 - Term 4) Timetable: (14 October-05 December 2024)   **CIT Campus: (Reid)**

Students select areas of development (Communication, Literacy, Numeracy and/or Preparing for Work)

WEEKS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
Week 1 14 Oct-17 Oct **Week 2** 21 Oct-24 Oct **Week 3** 28 Oct-31 Oct **Week 4** 04 Nov-07 Nov **Week 5** 11 Nov-14 Nov **Week 6** 18 Nov-21 Nov **Week 7** 25 Nov-28 Nov **Week 8** 02 Dec-05 Dec	**Communication for the Workplace** (SA-CM11) • FSKOCM007 *Interact effectively with others at work* • FSKLRG009 *Use Strategies to respond to routine workplace information* 9:30-2:00 **Reid** Campus, B101 Educator: Amy W	**Numeracy in the Workplace** (SA-CM09) • FSKNUM014 Calculate *with whole numbers and familiar fractions, decimals and percentages for work* • FSKNUM015 Estimate, measure and calculate with routine metric measurements for work 9:30-2:00 **Reid** Campus, K004 Educator: Fran	**Preparing for Work** (SA-CM08) • FSKLRG011 Use routine strategies for work related learning • FSKLRG010 Use routine strategies for career planning 9:30-2:00 **Reid** Campus, E207 Educator: Amy W	**Literacy for the Workplace** (SA-CM10) • FSKWTG009 W*rite routine workplace texts* • FSKRDG010 *Read and respond to routine workplace information* 9:30-2:00 **Reid** Campus, E207 Educator: Amy W

No class – Public Holiday

Note: This timetable may change. Classes are only available if numbers permit. Classes are filled on a first come first served basis.   Page 1 of 1

For assistance, contact CIT Student Services on **(02) 6207 3188 or** infoline@cit.edu.au