

Evolving Together

A MESSAGE FROM
LEANNE COVER
Chief Executive Officer



19 March 2020

CIT to pause classes for one week from Monday 23 March

Like other organisations in the ACT, CIT is undertaking business continuity arrangements in order to respond flexibly to our students and their training needs.

Today I have made the decision to pause all learning and assessment activities for one week, **from Monday 23 March**. Students are being advised not to attend campuses during this time. This pause will give CIT teaching staff the opportunity to work individually and with their teams to reconfigure the delivery of teaching and learning so we can provide ongoing training for our students. In addition, general staff will actively support our teaching departments and will work to adapt our business practices to align to the current circumstances.

During this time, all staff, including casuals, will continue to receive their usual salary or scheduled casual payments, and the pause will not affect any planned leave or self-isolation arrangements. [The ACT Government has issued advice for all ACT Public Service regarding pay and leave.](#)

During this week a number of facilities and spaces across all CIT locations will remain open but we strongly encourage students not to attend campuses.

The facilities that will remain open include libraries, CIT Fit & Well facilities for members, and the Reid Early Childhood Centre. Most CIT commercial will not be open. Visit the [CIT website for more information.](#)

At all times, [social distancing and personal hygiene practices](#) will continue to be in place at all CIT locations.

We anticipate recommencing learning and assessment activities on Monday 30 March, and hope to continue to provide training services up to our scheduled break on Thursday 9 April.

The CIT website has more information [on the range of remote online services available](#) to you as a CIT staff member and [CIT's response to Coronavirus \(COVID-19\)](#). For advice or assistance in managing leave and entitlements contact HumanResources@cit.edu.au.

As we continue to respond to meet the four promises within our Strategic Compass, it is particularly important in these challenging times for you to practice self-care and be conscious of our contributions towards the broader public good. If you need support, please reach out to the:

CIT Staff Employee Assistance Programs

- Assure: 1800 808 374
- Converge: 1300 687 327
- People Sense: 1300 307 912
- Benestar: 1300 360 364

Leanne

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