

STAGE 1: KOOKABURRA 2024

Block Code: KOOKABURRA eLearn Homepage: https://elearn.cit.edu.au/course/view.php?id=219927 or Scan QR Code below					
Regulatory Frameworks Teacher: Room: B101		Reflective Practices Teacher: Room: B101		Relationships Teacher: Room: B101	
Term 3: Weeks 1 – 9 (Term One: 12 th Feb 2024 – 12 th April 2024)					
	Class Time:	Monday	Tuesday	Wednesday	Thursday
Week 1 12/2/2024	9:30am – 12:00pm	Orientation Session Room: A022	Regulatory Frameworks	Reflective Practice	Relationships
	12:30pm – 3:00pm			Relationships	
Week 2 19/2/2024	9:30am – 12:00pm		Regulatory Frameworks	Reflective Practice	Relationships
	12:30pm – 3:00pm			Relationships	
Week 3 26/2/2024	9:30am – 12:00pm		Regulatory Frameworks	Reflective Practice	Relationships
	12:30pm – 3:00pm			Relationships	
Week 4 4/3/2024	9:30am – 12:00pm	:	Regulatory Frameworks	Reflective Practice	Relationships
	12:30pm – 3:00pm			Relationships	
Week 5 11/3/2024	9:30am – 12:00pm	Public Holiday	Regulatory Frameworks	Reflective Practice	Relationships
	12:30pm – 3:00pm			Relationships	
Week 6 18/3/2024	9:30am – 12:00pm		Regulatory Frameworks	Reflective Practice	Relationships
	12:30pm – 3:00pm			Relationships	
Week 7 25/3/2024	9:30am – 12:00pm		Regulatory Frameworks	Reflective Practice	Relationships
	12:30pm – 3:00pm			Relationships	
Week 8 1/4/2024	9:30am – 12:00pm	Public Holiday	Regulatory Frameworks	Reflective Practice	Relationships
	12:30pm – 3:00pm			Relationships	
Week 9 8/4/2024	9:30am – 12:00pm		Regulatory Frameworks	Reflective Practice	Relationships
	12:30pm – 3:00pm			Relationships	
Term Break from Friday 12th April 2024 to Friday 26th April 2024					

STAGE 1: KOOKABURRA 2024

Term 4: Weeks 1 0 – 18 (Term 2: 29 th April 2024 – 28 th June 2024)						
	Class Time:	Monday	Tuesday	Wednesday	Thursday	Friday
Week 10 29/4/2024	9:30am – 12:00pm		Regulatory Frameworks	Reflective Practice		
	12:30pm – 3:00pm			Relationships & Professional Placement Workshops		
Week 11 6/5/2024	9:30am – 12:00pm		Regulatory Frameworks	Reflective Practice	Pre-prac Session 3 hours Room: B101	HLTAID012 – Provide First Aid in an education and care setting. Room: Full day session 8:30am – 5:00pm
	12:30pm – 3:00pm			Relationships & Professional Placement Workshops		
Week 12 13/5/2024	9:30am – 12:00pm		Regulatory Frameworks	Reflective Practice	Placement Full day = 7 hours	Placement Full day = 7 hours
	12:30pm – 3:00pm			Relationships & Professional Placement Workshops		
Week 13 20/5/2024	9:30am – 12:00pm		Regulatory Frameworks	Reflective Practice	Placement Full day = 7 hours	Placement Full day = 7 hours
	12:30pm – 3:00pm			Relationships & Professional Placement Workshops		
Week 14 27/5/2024	9:30am – 12:00pm	Public Holiday	Regulatory Frameworks	Reflective Practice	Placement Full day = 7 hours	Placement Full day = 7 hours
	12:30pm – 3:00pm					
Week 15 3/6/2024	9:30am – 12:00pm		Regulatory Frameworks	Reflective Practice	Placement Full day = 7 hours	Placement Full day = 7 hours
	12:30pm – 3:00pm					
Week 16 10/6/2024	9:30am – 12:00pm	Public Holiday	Regulatory Frameworks	Reflective Practice	Placement Full day = 7 hours	Placement Full day = 7 hours
	12:30pm – 3:00pm					
Week 17 17/6/2024	ASSESSMENT RESITS AND GRADING					
Week 18 24/6/2024	ASSESSMENT RESITS AND GRADING					

STAGE 1: KOOKABURRA 2024

Cluster	National Code	CIT Subject Code	Subject Title	CRN:
Reflective Practice	CHCPRP003	WELF 469	Reflect on and improve own professional practice	
	CHCDIV001	CLTS 145	Work with diverse people.	
Regulatory Frameworks	HLTWHS001	WPHS 101	Participate in workplace health and safety	
	CHCPRT001	CHIL 300	Identify and respond to children and young people at risk	
	CHCECE055	CHIL 324	Meet legal and ethical obligations in children’s education and care	
	CHCECE034	CHIL 318	Use an approved learning framework to guide practice	
	CHCECE056	CHIL 325	Work effectively in children’s education and care	
Relationships	CHCECE030	CHIL 314	Support inclusion and diversity	
	CHCECE033	CHIL 317	Develop positive and respectful relationships with children	
	CHCECE054	CHIL 323	Encourage understanding of Aboriginal and/or Torres Strait Islander people’ culture	
First Aid	HLTAID012	HESC 613	Provide first aid in an education and care setting	
Professional Placement Enrolment				
To enrol in Semester 2 2024.				
Care Practices	CHCECE031	CHIL 315	Support children’s health, safety, and wellbeing	
	CHCECE032	CHIL 316	Nurture babies and toddlers 160hrs	
Pedagogy	CHCECE035	CHIL 319	Support the holistic learning and development of children	
	CHCECE036	CHIL 320	Provide experiences to support children’s play and learning	
	CHCECE037	CHIL 321	Support children to connect with the natural environment	
	CHCECE038	CHIL 322	Observe children to inform practice.	
Semester 1 2024 timetable will include 4 full weeks of placement from week 12 to week 16.				

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CIT BRUCE TIMETABLE - Semester 1 2024 (Monday 12th February 2024 – Friday 28th June 2024)

Term 1, 2024: Week 1 – 9 (Term 1: 12 th Feb 2024 – 12 th April 2024)				
Class times:	Monday	Tuesday	Wednesday	Thursday
6:30pm – 9:00pm	Weeks TBC First Aid (HLTAID012) 6:30 pm – 9:00 pm Room: TBC	Week 1 – 9 <u>13.02.2024 – 09.04.2024</u> Relationships Teacher: Room: A104	Week 1 – 9 <u>14.02.2024 – 10.04.2024</u> Reflective Practices Teacher: Room: A104	Week 1 – 9 <u>15.02.2024 – 11.04.2024</u> Relationships Teacher: Virtual Delivery
Term 2, 2024: Week 10 – 18 (Term 2: 29 th April 2024 – 28 th June 2024)				
Class times:	Monday	Tuesday	Wednesday	Thursday
6:30pm – 9:00pm		Week 10 – 18 <u>30.04.2024 – 25.06.2024</u> Relationships Teacher: Room: A104	Week 10 – 18 <u>01.05.2024 – 26.06.2024</u> Continued from Term 1 Reflective Practices Teacher: Room: A104	Week 10 – 18 <u>02.05.2024 – 27.06.2024</u> Relationships Teacher: Virtual Delivery
PROFESSIONAL PLACEMENT (not applicable to trainee/apprentices)				
All students enrolled in the Certificate III in Early Childhood Education and Care are required to complete a minimum of 200 hours of Professional Placement or Work Placement, in a regulated Early Childhood Education and Care Service. These hours can be broken up into 2/3 shorter Professional Placements, consisting of either:				
<ul style="list-style-type: none"> • 2 x 80 hr placements, + one 40 hr placement • 1 x 80hr placement and one 120 hr placement 				
Timing of Placements:				
The 80 hr placements can be completed when the student has 2 clusters in progress:				
<ul style="list-style-type: none"> • Full time hours - 2 weeks in Weeks 14, 15, 16 (Monday to Friday 8 hours per day + 30 minutes lunch break) • Part time hours - 5 weeks in Weeks 12, 13, 14, 15, 16 (2 days a week for 8 hours per day + 30 minutes lunch break) 				
The 40 hr placement can be completed when the student has one cluster in progress:				
<ul style="list-style-type: none"> • 3 weeks in weeks 14, 15, & 16 (2 days a week for 7 hours per day + 30 minutes lunch break) 				
	National Code	Subject Code	Subject Title	CRN:
Relationships	CHCECE030	CHIL 314	Support inclusion and diversity	
	CHCECE033	CHIL 317	Develop positive and respectful relationships with children	
	CHCECE054	CHIL 323	Encourage understanding of Aboriginal and/or Torres Strait Islander people' culture	
Reflective Practices	CHCPRP003	WELF 469	Reflect on and improve own professional practice	
	CHCDIV001	CLTS 145	Work with diverse people	
First Aid	HLTAID012	HESC 613	Provide first aid in an education and care setting	
Professional Placement Enrolment CRN:				

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CHC30121 Certificate III of Early Childhood Education and Care – C3-HS43

Flexible delivery: Enrol anytime between 1st January 2024 – 30th June 2024

Delivery: Self-paced on eLearn with support through Individual Support Sessions commencing semester 1, 2024. Monday (virtual) and Tuesday/Wednesday evenings across multiple campus' (face to face) B111a

Workshops: To Be Confirmed: Please check your eLearn schedule for when the workshops are scheduled.

Please enrol into all units in the cluster.

All units will have an 18-week duration from enrolment start date.

The teacher will be available for any assistance needed. You can message your teacher through eLearn.

CRN:

1	Regulatory Frameworks <i>Must enrol into all 5 course reference numbers (CRN's)</i> Teacher:	HLTWHS001	Participate in workplace health and safety	WPHS 101	
		CHCPRT001	Identify and respond to children and young people at risk	CHIL 300	
		CHCECE034	Use an approved learning framework guide practice	CHIL 318	
		CHCECE055	Meet legal and ethical obligations in children's education and care	CHIL 324	
		CHCECE056	Work effectively in children's education and care	CHIL 325	
2	Relationships <i>Must enrol into all 3 course reference numbers (CRN's)</i> (160 hours required in a regulated early learning centre) Teacher:	CHCECE030	Support inclusion and diversity	CHIL 314	
		CHCECE033	Develop positive and respectful relationships with children	CHIL 317	
		CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander people's cultures	CHIL 323	
3	Reflective Practices <i>Must enrol into all 2 course reference numbers (CRN's)</i> Teacher:	CHCPRP003	Reflect on and improve own professional practice	WELF 469	
		CHCDIV001	Work with diverse people	CLTS 145	
4	Care Practices <i>Must enrol into all 2 course reference numbers (CRN's)</i> (160 hours required in a regulated early learning centre) Teacher:	CHCECE031	Support children's health, safety, and wellbeing	CHIL 315	
		CHCECE032	Nurture babies and toddlers	CHIL 316	
5	Pedagogy <i>Must enrol into all 4 course reference numbers (CRN's)</i> (160 hours required in a regulated early learning centre) Teacher:	CHCECE035	Support the holistic learning and development of children	CHIL 319	
		CHCECE036	Provide experiences to support children's play and learning	CHIL 320	
		CHCECE037	Support children to connect with the natural environment	CHIL 321	
		CHCECE038	Observe children to inform practice	CHIL 322	
6	First Aid	HLTAID012	Provide first aid in an education and care setting. (This unit can be completed at CIT or through an external provider.)	HESC 469	

Placement required for Regulatory Frameworks, Relationships and Reflective Practices (60 hrs with 3-6 years - preschool)

Placement required for Care Practices and Pedagogy - (140 hours = 50h with 0 - 12 months & 50hrs with 13 – 24 months – infants & 40hrs with Preschool 3-6yrs)

Professional Placement Enrolment CRN:

For general students and workers:	All general students and workers must complete 2 placements in a registered Early Learning Centre to achieve the required minimum 200-hour placement requirement.
For Trainees:	All trainees will complete the minimum 200-hour placement requirement in their workplace with supervisor verification. Your Trainee Mentor will complete observations in the workplace throughout the semester.

As per CIT Assessment Policy, the teacher has 2 weeks from submission date to mark your assessment.

This also applies to entering grades. Once all assessments are marked Satisfactory, the teacher has 2 weeks to enter your grade.

Flexible delivery: Professional Placement and Study Path

As a self-paced student, you can choose to study at a pace that suits you.

As part of the requirements for the Certificate III qualification, you will need to complete 200hrs of professional placement with children birth to 6yrs of age in a registered Education and Care service.

The professional placement hours have been divided up to ensure you have adequate time to complete all the required tasks both written and practical for each of the clusters you enrol in as well as meeting the requirements across all age groups.

Note:

- it is recommended that you only enrol into one (1) cluster at a time.
- It is recommended that you enrol into the clusters in the order below.

Clusters to Complete	Placement	Breakdown of hours
Regulatory Frameworks (RF) <i>(Assessments 1-8 must be completed prior to placement)</i>	60hrs Preschool <u>Completing assessments:</u> RF – assessment 9 Rel – assessment 4 & 5	60hrs with 3-5yrs
Relationships (Rel) <i>(Assessments 1a,1b & 2 must be completed prior to placement)</i>		
Reflective Practices (RP) <i>(Assessments 1-3 must be completed prior to placement)</i>		

For workers in sector and trainees – this placement can be done with the age group you are currently working with.

Care Practices (CP) <i>(Assessments 1-6 must be completed prior to placement)</i>	100hrs Infant + 40hrs Preschool = 140hrs <u>Completing assessments:</u> CP – assessment 7 Ped – assessment 4	For services with infant's rooms 0-1yr + 1-2yr 50hrs with 0-12mths + 50hrs with 12-24mths + 40hrs with 3-5yrs OR
Pedagogy (Ped) <i>(Assessments 1-3 must be completed prior to placement)</i>	<ul style="list-style-type: none"> • 4 - 1a, 1b, 2a & 2b will be with 0-2yrs • 4 - 3a & 3b will be with 2-6yrs 	For services with infant's rooms 0-2yr 100hrs with 0-24mth + 40hrs with 3-5yrs

Please note that this placement can be broken into 2 separate placements – 1 x infants and toddlers = 10hrs and 1 x preschool = 40hrs or can be done as one large placement = 140hrs.

- Applications for placement will be completed via In-place portal and should only be made once you have completed all the required learning and assessments from the units listed for that placement.
- You will need to apply for placement using the link on the flex Homepage.
- Once you have applied for placement you will need to come into the office at the Bruce Campus to collect your Professional Placement Skills Book.

If you are unsure as to whether you should apply for placement, please contact your teacher.

Professional Placement options

When applying for placement please indicate your availability for days of the week and hours per day that you can commit to. Please note that you need to commit to the same days each week for the duration of your placement and your total hours need to equate to the hours outlined above.

Example of hours: 10 days = 6.5hrs per day (inclusive of 1/2hr lunch break = 60hr placement)

Days could be:

- 2 days per week for 5 weeks or
- 5 days per week for 2 weeks

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CIT TUGGERANONG TIMETABLE - SEMESTER 1 2024 (Monday 12th February 2024 – Friday 28th June 2024)

Term 1, 2024: Week 1 – 9 (Term 1: 12 th February 2024 – 12 th April 2024)				
Class times:	Monday	Tuesday	Wednesday	Thursday
6:30pm – 9:00pm		Week 1 – 9 <u>13.02.2024 – 09.04.2024</u> Pedagogy <u>Returning students only</u> Teacher: Week 1 – On campus Room: T107 Week 2-9 - Virtual Delivery	Week 1 – 9 <u>14.02.2024 – 10.04.2024</u> Self-directed study and tutorial support See eLearn for details	Week 1 – 9 <u>15.02.2024 – 11.04.2024</u> Pedagogy <u>Returning students only</u> Teacher: Room: T107

Term 2, 2024: Week 10 – 18 (Term 2: 29 th April 2024 – 28 th June 2024)				
Class times:	Monday	Tuesday	Wednesday	Thursday
6:30pm – 9:00pm	Weeks TBC First Aid (HLTAID012) 6:30 pm – 9:00 pm Room: TBC	Week 10 – 18 <u>30.04.2024 – 25.06.2024</u> Pedagogy <u>Returning students only</u> Virtual Delivery	Week 10 – 18 <u>01.05.2024 – 26.06.2024</u> Self-directed study and tutorial support See eLearn for details	Week 10 – 18 <u>02.05.2024 – 27.06.2024</u> Pedagogy <u>Returning students only</u> Teacher:

PROFESSIONAL PLACEMENT (not applicable to trainee/apprentices)

All students enrolled in the Certificate III in Early Childhood Education and Care are required to complete a minimum of 200 hours of Professional Placement or Work Placement, in a regulated Early Childhood Education and Care Service. These hours can be broken up into 2/3 shorter Professional Placements, consisting of either:

- 2 x 80 hr placements, + one 40 hr placement
- 1 x 80hr placement and one 120 hr placement

Timing of Placements:

The **80 hr** placements can be completed when the student has 2 clusters in progress:

- **Full time hours** - 2 weeks in Weeks 14, 15, 16 (Monday to Friday 8 hours per day + 30 minutes lunch break)
- **Part time hours** - 5 weeks in Weeks 12, 13, 14, 15, 16 (2 days a week for 8 hours per day + 30 minutes lunch break)

The **40 hr** placement can be completed when the student has one cluster in progress:

- 3 weeks in weeks 14, 15, & 16 (2 days a week for 7 hours per day + 30 minutes lunch break)

	National Code	Subject Code	Subject Title	CRN:
Pedagogy (Term 1)	CHCECE035	CHIL 319	Support the holistic learning and development of children	
	CHCECE036	CHIL 320	Provide experiences to support children’s play and learning	
	CHCECE037	CHIL 321	Support children to connect with the natural environment	
	CHCECE038	CHIL 322	Observe children to inform practice	
First Aid	HLTAID012	HESC 613	Provide first aid in an education and care setting	

Professional Placement Enrolment CRN:

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Semester 1 2024 (Monday 12th February 2024 – Friday 28th June 2024)

STAGE 2: FALCONS 2024

Block Code: FALCONS
eLearn Homepage: <https://elearn.cit.edu.au/course/view.php?id=219927> or Scan QR Code below

<p>Care Practices</p> <p>Teacher: Room: B112</p>	<p>Pedagogy</p> <p>Teacher: Room: A104</p>
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TERM 1: Weeks 1 – 9 (Term One: 12th Feb 2024 – 12th April 2024)

	Class Time:	Monday	Tuesday	Wednesday	Thursday
Week 1 12/2/2024	9:30am – 12:00pm		Pedagogy	Pedagogy	Care Practices
	12:30pm – 3:00pm			Care Practices	
Week 2 19/2/2024	9:30am – 12:00pm		Pedagogy	Pedagogy	Care Practices
	12:30pm – 3:00pm			Care Practices	
Week 3 26/2/2024	9:30am – 12:00pm		Pedagogy	Pedagogy	Care Practices
	12:30pm – 3:00pm			Care Practices	
Week 4 4/3/2024	9:30am – 12:00pm		Pedagogy	Pedagogy	Care Practices
	12:30pm – 3:00pm			Care Practices	
Week 5 11/3/2024	9:30am – 12:00pm	Public Holiday	Pedagogy	Pedagogy	Care Practices
	12:30pm – 3:00pm			Care Practices	
Week 6 18/3/2024	9:30am – 12:00pm		Pedagogy	Pedagogy	Care Practices
	12:30pm – 3:00pm			Care Practices	
Week 7 25/3/2024	9:30am – 12:00pm	Placement Information Tutorial	Pedagogy	Pedagogy	Care Practices
	12:30pm – 3:00pm				
Week 8 1/4/2024	9:30am – 12:00pm	Public Holiday	Pedagogy	Pedagogy	Care Practices
	12:30pm – 3:00pm				
Week 9 8/4/2024	9:30am – 12:00pm	Placement Pre Prac	Pedagogy	Pedagogy	Care Practices
	12:30pm – 3:00pm				

Term Break from Friday 12th April 2024 to Friday 26th April 2024

Semester 1 2024 (Monday 12th February 2024 – Friday 28th June 2024)

STAGE 2: FALCONS 2024

TERM 2: Weeks 10 – 18 (Term 2: 29th April 2024 – 28th June 2024)					
	Class Time:	Monday	Tuesday	Wednesday	Thursday
Week 10 29/4/2024	9:30am – 12:00pm	Placement Full day = 7 hours	Pedagogy	Pedagogy	Care Practices
	12:30pm – 3:00pm				
Week 11 6/5/2024	9:30am – 12:00pm	Placement Full day = 7 hours	Pedagogy	Pedagogy	Care Practices
	12:30pm – 3:00pm				
Week 12 13/5/2024	9:30am – 12:00pm	Placement Full day = 7 hours	Placement Full day = 7 hours	Placement Full day = 7 hours	Placement Full day = 7 hours
	12:30pm – 3:00pm				
Week 13 20/5/2024	9:30am – 12:00pm	Placement Full day = 7 hours	Placement Full day = 7 hours	Placement Full day = 7 hours	Placement Full day = 7 hours
	12:30pm – 3:00pm				
Week 14 27/5/2024	9:30am – 12:00pm	Public Holiday	Placement Full day = 7 hours	Placement Full day = 7 hours	Placement Full day = 7 hours
	12:30pm – 3:00pm				
Week 15 3/6/2024	9:30am – 12:00pm	Placement Full day = 7 hours	Placement Full day = 7 hours	Placement Full day = 7 hours	Placement Full day = 7 hours
	12:30pm – 3:00pm				
Week 16 10/6/2024	9:30am – 12:00pm	Public Holiday	Placement Full day = 7 hours	Placement Full day = 7 hours	Placement Full day = 7 hours
	12:30pm – 3:00pm				
Week 17 17/6/2024	ASSESSMENT RESITS AND GRADING				
Week 18 24/6/2024	ASSESSMENT RESITS AND GRADING				

STAGE 2: FALCONS 2024

Cluster	National Code	CIT Subject Code	Subject Title	CRN:
Care Practices	CHCECE031	CHIL 315	Support children’s health, safety, and wellbeing	
	CHCECE032	CHIL 316	Nurture babies and toddlers	
Pedagogy	CHCECE035	CHIL 319	Support the holistic learning and development of children	
	CHCECE036	CHIL 320	Provide experiences to support children’s play and learning	
	CHCECE037	CHIL 321	Support children to connect with the natural environment	
	CHCECE038	CHIL 322	Observe children to inform practice.	
Professional Placement Enrolment				
Semester 1 2024 timetable will include 4 full weeks of placement from week 13 to week 16. This block of placement will cover 160 placement hours required.				

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