

## Statement of Attainment

# Accounting Principles Skill Set | FNSSS00014 | SA-BT14

Semester 1 | Day

10 February – 20 June 2025

Reid Campus

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Weeks 1 - 14</b>					
Morning	<b>Weeks 1 – 14</b> <b>10:30 - 12:30 pm</b> Complete business activity and instalment activity statements Room B201	<b>Weeks 1 – 13</b> <b>9:30 - 12:30 pm</b> 'Introductory Accounting' 2 subjects (see reverse) Room B201	<b>Weeks 1 – 17</b> <b>10:00 - 12:00 pm</b> Establish and maintain payroll systems Room B207	<b>Weeks 1 – 13</b> <b>9:30 - 12:30 pm</b> 'Introductory Accounting' 2 subjects (see reverse) Room B201	<b>Weeks 1 – 17</b> <b>9:30 - 12:00 pm</b> Set up and operate computerised accounting systems Room B207
Afternoon			<b>Weeks 1 – 8</b> <b>12:30 - 2:30 pm</b> Prepare financial reports Room B207		<b>Weeks 1 – 8</b> <b>12:30 - 2:30 pm</b> Prepare financial reports Room B207
<b>Weeks 14 – 17</b>					
Morning			<b>Weeks 1 – 17</b> Continued <b>10:00 - 12:00 pm</b> Establish and maintain payroll systems Room B207		<b>Weeks 1 – 17</b> Continued <b>9:30 - 12:00 pm</b> Set up and operate computerised accounting systems Room B207

 Attend both days

All subjects are available as Flexible Learning. Please contact Julie Stanker at [infoline@cit.edu.au](mailto:infoline@cit.edu.au) for more information.

**Note:** This timetable may change.

Sessions may change or be cancelled depending on internal/external circumstances.

For assistance, contact CIT Student Services on (02) 6207 3188 or [infoline@cit.edu.au](mailto:infoline@cit.edu.au)

## Additional Information

### Enrolment Information | Course Reference Numbers (CRNs)

**Flexible Learning Available.** Contact Julie Stanker at [infoline@cit.edu.au](mailto:infoline@cit.edu.au) for more information.

Subjects	National ID and Subject Codes	CRNs	Class Dates
<b>'Introductory Accounting'</b> (Please enrol in <b>BOTH</b> subjects) Process financial transactions & extract interim reports Administer subsidiary accounts and ledgers	FNSACC321   ACCT 458 FNSACC322   ACCT 459	60289 60290	Tues   Thurs 11 Feb – 22 May
Set up and operate computerised accounting systems	FNSACC426   ACCT 463	60312	Fri 14 Feb – 20 Jun
Work effectively in the accounting and bookkeeping industry <b>Only enrol if not completed</b>	FNSACC418   ACCT 461	60350	Flexible Learning Only
Establish and maintain payroll systems	FNSTPB412   ACCT 475	60307	Wed 12 Feb – 18 Jun
Prepare financial reports	FNSACC421   ACCT 462	60309	Wed   Fri 12 Feb – 4 Apr
Complete business activity and instalment activity statements	FNSTPB411   ACCT 474	60308	Mon 10 Feb – 23 May

Total Course Hours in Semester: **214.5**

### Student Calendar | SEMESTER 1

Week	Dates	Information
1.	10 Feb – 14 Feb	Term 1 Classes Start
2.	17 Feb – 21 Feb	Class in session
3.	24 Feb – 28 Feb	Class in session
4.	3 Mar – 7 Mar	Class in session
5.	10 March 11 Mar – 14 Mar	Public Holiday Class in session
6.	17 Mar – 21 Mar	Class in session
7.	24 Mar – 28 Mar	Class in session
8.	31 Mar – 4 Apr	Class in session
9.	7 Apr – 11 Apr	Class in session
<b>Term Break   April 14 – April 24 2025</b>		
10.	28 Apr – 2 May	Term 2 Classes Start
11.	5 May – 9 May	Class in session
12.	12 May – 16 May	Class in session
13.	19 May – 23 May	Class in session
14.	26 May – 30 May	Class in session
15.	2 June 3 Jun – 6 Jun	Public Holiday Class in session
16.	9 June 10 Jun – 13 Jun	Public Holiday Class in session
17.	16 Jun – 20 Jun	Class in session

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