

Certificate IV in Accounting and Bookkeeping | FNS40222 | C4-BT22

Semester 1 | Part-time | Evening

10 February – 20 June 2025

Reid Campus

	Monday	Tuesday	Wednesday	Thursday	Friday
Weeks 1 – 14					
Evening	Weeks 1 - 9 5:30 – 7:30 pm Prepare operational budgets Room 207	Weeks 1 - 8 5:30 – 7:30 pm Prepare financial reports Room 207	Weeks 1 - 14 5:30 – 7:30 pm Complete business activity and instalment activity statements Room 207	Weeks 1 - 8 5:30 – 7:30 pm Prepare financial reports Room 207	Off Campus Study
Weeks 10 – 17					
Evening	Weeks 10 - 17 Continued from week 13 5:30 – 7:30 pm Prepare operational budgets Room 207	Weeks 9 - 17 5:30 – 7:30 pm Prepare financial statements for non-reporting entities Room 207		Weeks 9 - 17 5:30 – 7:30 pm Prepare financial statements for non-reporting entities Room 207	Off Campus Study

All subjects are available as Flexible Learning. Please contact Julie Stanker at infoline@cit.edu.au for more information.

Note: This timetable may change.

Sessions may change or be cancelled depending on internal/external circumstances.

For assistance, contact CIT Student Services on (02) 6207 3188 or infoline@cit.edu.au

Additional Information

Enrolment Information | Course Reference Numbers (CRNs)

Please Note: If enrolling into ALL subjects use Block Code **PTY2S1G1**

Flexible Learning Available for ALL subjects. Contact Julie Stanker at infoline@cit.edu.au for more information.

Subjects	National ID and Subject Codes	CRNs	Class Dates
Complete business activity and instalment activity statements (BAS) 28	FNSTPB411 ACCT 474	60314	Wed 12 Feb – 21 May
Prepare financial reports 32	FNSACC421 ACCT 462	60315	Tues/Thurs 11 Feb – 3 Apr
Prepare financial statements for non-reporting entities 36	FNSACC414 ACCT 436	60316	Tues/Thurs 8 Apr – 19 Jun
Prepare operational budgets 34	FNSACC412 ACCT 435	60317	Mon 24 Feb – 20 Jun

Total Course Hours for Semester = **130**

Student Calendar | SEMESTER 1

Week	Dates	Information
1.	10 Feb – 14 Feb	Term 1 Classes Start
2.	17 Feb – 21 Feb	Class in session
3.	24 Feb – 28 Feb	Class in session
4.	3 Mar – 7 Mar	Class in session
5.	10 March 11 Mar – 14 Mar	Public Holiday Class in session
6.	17 Mar – 21 Mar	Class in session
7.	24 Mar – 28 Mar	Class in session
8.	31 Mar – 4 Apr	Class in session
9.	7 Apr – 11 Apr	Class in session
Term Break April 14 – April 24 2025		
10.	28 Apr – 2 May	Term 2 Classes Start
11.	5 May – 9 May	Class in session
12.	12 May – 16 May	Class in session
13.	19 May – 23 May	Class in session
14.	26 May – 30 May	Class in session
15.	2 June 3 Jun – 6 Jun	Public Holiday Class in session
16.	9 June 10 Jun – 13 Jun	Public Holiday Class in session
17.	16 Jun – 20 Jun	Class in session

Note: This timetable may change.

Sessions may change or be cancelled depending on internal/external circumstances.

For assistance, contact CIT Student Services on (02) 6207 3188 or infoline@cit.edu.au