

Certificate IV of Work Health and Safety

National Code: BSB41419 Program Code: C4-HS36	Semester 1 2021: Online	<u>Term 3 2021</u> 19 Jul – 17 Sep 2021 <u>Term 4 2021</u> 4 Oct – 3 Dec 2021	Block Code: OH4AONLINE Room: Online
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National ID	CIT Subject Code	Core	Subject Title	Sessions	CRN:
BSBWHS412	LEGL 223	Core	Assist with compliance with WHS laws	Thursday workshops Terms 3 & 4 5pm – 8pm Monday (online) Tutorial/Learning Support Terms 3 & 4 1pm – 3pm Saturday Workshop 9.30am – 1.30pm 30 Oct	76906
BSBINS401	BUSN 351	Elective	Analyse and present research information		76908
BSBWHS413	WPHS 127	Core	Contribute to implementation and maintenance of WHS consultation and participation processes		76907
BSBSUS411	BUSN 538	Elective	Implement and monitor environmentally sustainable work practices		76910
BSBWHS414	WPHS 128	Core	Contribute to WHS risk management		76913
BSBWHS416	WPHS 130	Core	Contribute to workplace incident response		76912
BSBWRT411	BUSN 568	Elective	Write complex documents		76909
BSBWHS417	WPHS 131	Elective	Assist with managing WHS implications of return to work		76914
BSBCMM411	BUSN 276	Elective	Make presentations		76911
BSBWHS415	WPHS 129	Core	Contribute to implementing WHS management systems		76915

Note: This timetable may change. Classes are only available if numbers permit. Classes are filled on a first come first served basis.

Term 1 2021		
11th February – 1st April 2021		
Week:	Class Sessions:	Unit of Competency:
Week 1 (22 Jul)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm 	BSBWHS412 - Assist with compliance with WHS laws
Week 2 (29 Jul)	Guest speaker	
Week 3 (25 Feb)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm 	BSBWHS413 - Contribute to implementation and maintenance of WHS consultation and participation processes
Week 4 (12 Aug)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm 	BSBINS401 - Analyse and present research information
Week 5 (19 Aug)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm 	BSBWRT411 - Write complex documents
Week 6 (26 Aug)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm <p>In class assessment – work group assessment task</p>	BSBWHS413 - Contribute to implementation and maintenance of WHS consultation and participation processes In class assessment – work group assessment task
Week 7 (2 Sep)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm 	BSBSUS411 - Implement and monitor environmentally sustainable work practices

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Page 2 of 4

Date created: 30/06/2021

Week 8 (9 Sep)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm <p>Guest speaker</p>	BSBSUS411 - Implement and monitor environmentally sustainable work practices
Week 9 (16 Sep)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm 	BSBCMM411 - Make presentations
TERM BREAK – 20 Sep – 1 Oct		
<u>Term 4 2021</u> 4 Oct – 3 Dec 2021		
Week:	Class Sessions:	Unit of Competency:
Week 1 (7 Oct)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm 	BSBWHS416 - Contribute to workplace incident response
Week 2 (14 Oct)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm 	BSBWHS414 - Contribute to WHS risk management
Week 3 (21 Oct)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm <p>Hazard inspection Carpentry Barn CIT Bruce</p>	BSBWHS414 - Contribute to WHS risk management
Week 4 (28 Oct) Saturday (30 Oct) 9:30am – 1:30am	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm <p>Guest speaker</p>	BSBWHS417 - Assist with managing WHS implications of return to work

Week 5 (4 Nov)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm <p>In class time to work on assessment</p>	<p>BSBWHS414 - Contribute to WHS risk management</p> <p>In class time to work on assessment</p>
Week 6 (11 Nov)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm 	<p>BSBWHS415 - Contribute to implementing WHS management systems</p>
Week 7 (18 Nov)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm <p>In class time to work on assessment</p>	<p>BSBWHS417 - Assist with managing WHS implications of return to work</p> <p>In class time to work on assessment</p>
Week 8 (25 Nov)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm <p>In class time to work on assessment</p>	<p><i>BSBCMM411 - Make presentations</i></p> <p>In class time to work on assessment</p>
Week 9 (2 dec)	<ul style="list-style-type: none"> ▪ Thursday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 1pm – 3pm 	<p>BSBCMM411 - Make presentations</p> <p>Students Presentations</p>

Certificate IV of Work Health and Safety

National Code: BSB41419 Program Code: C4-HS36	Semester 2 2021: Face to face	<u>Term 3 2021</u> 19 Jul – 17 Sep 2021 <u>Term 4 2021</u> 4 Oct – 4 Dec 2021	Block Code: OH4A Room: B010
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National ID	CIT Subject Code	Core	Subject Title	Sessions	CRN:
BSBWHS412	LEGL 223	Core	Assist with compliance with WHS laws	Wednesday workshops Terms 3 & 4 5pm – 8pm Monday (online) Tutorial/Learning Support Terms 3 & 4 10am – 12pm Saturday Workshops 9.30am – 1.30pm - 30 Oct - 4 Dec	76896
BSBINS401	BUSN 351	Elective	Analyse and present research information		76898
BSBWHS413	WPHS 127	Core	Contribute to implementation and maintenance of WHS consultation and participation processes		76897
BSBSUS411	BUSN 538	Elective	Implement and monitor environmentally sustainable work practices		76900
BSBWHS414	WPHS 128	Core	Contribute to WHS risk management		76903
BSBWHS416	WPHS 130	Core	Contribute to workplace incident response		76902
BSBWRT411	BUSN 568	Elective	Write complex documents		76899
BSBWHS417	WPHS 131	Elective	Assist with managing WHS implications of return to work		76904
BSBCMM411	BUSN 276	Elective	Make presentations		76901
BSBWHS415	WPHS 129	Core	Contribute to implementing WHS management systems		76905

Note: This timetable may change. Classes are only available if numbers permit. Classes are filled on a first come first served basis.

Term 3 2021		
19 Jul – 17 Sep 2021		
Week:	Class Sessions:	Unit of Competency:
Week 1 (21 Jul)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm 	BSBWHS412 - Assist with compliance with WHS laws
Week 2 (28 Jul)	Guest speaker - Worksafe ACT inspector	
Week 3 (4 Aug)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm 	BSBWHS413 - Contribute to implementation and maintenance of WHS consultation and participation processes
Week 4 (11 Aug)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm 	BSBINS401 - Analyse and present research information
Week 5 (18 Aug)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm 	BSBWRT411 - Write complex documents
Week 6 (25 Aug)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm <p>In class assessment – work group assessment task</p>	BSBWHS413 - Contribute to implementation and maintenance of WHS consultation and participation processes In class assessment – work group assessment task
Week 7 (1 Sep)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm <p>Guest speaker – ACTSMART</p>	BSBSUS411 - Implement and monitor environmentally sustainable work practices

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Page 2 of 5

Date created: 30/06/2021

Week 8 (8 Sep)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm 	BSBSUS411 - Implement and monitor environmentally sustainable work practices
Week 9 (15 Sep)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm 	BSBCMM411 - Make presentations
TERM BREAK – 20 Sep – 1 Oct		

Term 4 2021		
4 Oct – 4 Dec 2021		
Week:	Class Sessions:	Unit of Competency:
Week 1 (6 Oct)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm 	BSBWHS416 - Contribute to workplace incident response
Week 2 (13 Oct)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm <p>Hazard inspection Carpentry Barn CIT Bruce</p>	BSBWHS414 - Contribute to WHS risk management
Week 3 (20 Oct)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm 	BSBWHS414 - Contribute to WHS risk management
Week 4 (27 Oct)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm 	BSBWHS417 - Assist with managing WHS implications of return to work
Saturday (30 Oct) 9:30am – 1:30am		
Week 5 (3 Nov)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm <p>In class time to work on assessment</p>	BSBWHS414 - Contribute to WHS risk management In class time to work on assessment

Week 6 (10 Nov)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm 	BSBWHS415 - Contribute to implementing WHS management systems
Week 7 (17 Nov)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm <p>In class time to work on assessment</p>	BSBWHS417 - Assist with managing WHS implications of return to work In class time to work on assessment
Week 8 (24 Nov)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm <p>In class time to work on assessment</p>	BSBCMM411 - Make presentations In class time to work on assessment
Week 9 (1 Dec)	<ul style="list-style-type: none"> ▪ Wednesday Lecture – 5pm – 8pm ▪ Monday (online) Learner Support 10am – 12pm 	BSBCMM411 - Make presentations Students Presentations
Saturday (4 Dec) 9:30am – 1:30pm	Saturday 4 Dec – 9:30am – 1:30pm	Students Presentations