



RELEASE OF INFORMATION FORM

Printed copies of this text are not controlled. Always check the CIT website cit.edu.au to ensure this information is correct.

All information collected by CIT is regarded by staff as confidential. Some Government agencies such as Centrelink, are legislated to have access to information about attendance and progress in your CIT course.

Your course details (participation, attendance and completion in your enrolled course) or your financial status, will only be passed on to additional third parties with your written consent.

Statement of consent for the release of information:

I, _____ (full name) CIT number _____ give permission for the third party I have listed below to be provided with information about my:

- Course attendance and progress
- Course results/official transcripts
- Financial status

Course Name (1): _____

Course Name (2): _____

OR

- I am under 16 years of age and provide my parent/guardian details below.

Parent/Guardian or Third party name: _____ Phone: _____

Postal Address: _____ State: _____ Postcode: _____

Email: _____

- I understand that authorisation will only apply for the duration of my current course or for the timeframe dated: _____ to _____
- I withdraw my authorisation to the above third party.

Student Signature: _____ Date: _____ (DD/MM/YYYY)

Office Use Only

CRM reference number: _____ Date received: _____

Received by: _____ Campus filed at: _____

Release of Information Form V.3 updated 11/05/2011

