



Canberra Institute
of Technology

Skills Recognition

Your experience counts!



- Realise your staff potential
- Reduce costs, increase productivity
- Acknowledge skills
- Identify skills gaps
- Targeted training



Are you ready to invest in your business?

Are you ready to reduce costs and increase productivity?

Want to save time and money through targeted training?

CIT's Skills Recognition

CIT's Skills Recognition can recognise the current skills and knowledge of your staff to assist in further development of your business. Skills Recognition is conducted with your business in mind, providing a flexible, proficient and client focussed service.

We provide an evaluation for you in your workplace to identify staff capabilities, strengths and current skills. Then we work with you to highlight any training and development gaps. Through this partnership with your business we ensure your training is targeted and more cost effective.

CIT will work with your business to customise the training needed and this may assist in achieving either a part or full qualification for your staff.

Recognising your employees' skills is a wise business decision

Skills Recognition is an ideal way to identify skilled and professional staff, retain your skilled staff and to identify training needs to increase your productivity and keep costs down!

Achieving a nationally recognised qualification is a strong motivating factor for skilled staff to commit to your business. It is also a great way to demonstrate to employees your commitment to their individual training needs.

Having qualified staff is also becoming extremely important for the quality assurance of industries accessing global markets.

Through acknowledging your employees skills and knowledge, your business has the opportunity to:

- > build your organisations' capacity and capability;
- > identify current skills and any gaps to target future training and reduce training cost;
- > improve business reputation and increase productivity;
- > improve confidence, motivation and morale for better business results;
- > save time in achieving a qualified workforce;
- > boost your productivity and keep a competitive edge;
- > achieve your business objectives quicker;
- > connect with a greater variety of work and expand into new markets.

How will CIT work to support you?

CIT will support you by:

- > working with management to clarify the process with your business needs in mind, providing a flexible, streamlined and on-site service;
- > offering access to subject specialists to provide valid and authentic assessment support;
- > providing advice on evidence collection that is efficient and effective in meeting the recognition needs of your business.

How can you support your employees through this process?

- > Inform and encourage your staff to engage in Skills Recognition
- > Allow an assessor to observe your employees at work
- > Provide information about your employees' work and skills





How do you find out more

Your next step is to:

Contact CIT on (02) 62073188 for more information and to arrange a meeting with relevant subject specialist. This meeting will be the beginning of the working partnership where we work collaboratively to identify the recognition pathway appropriate for your business.

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